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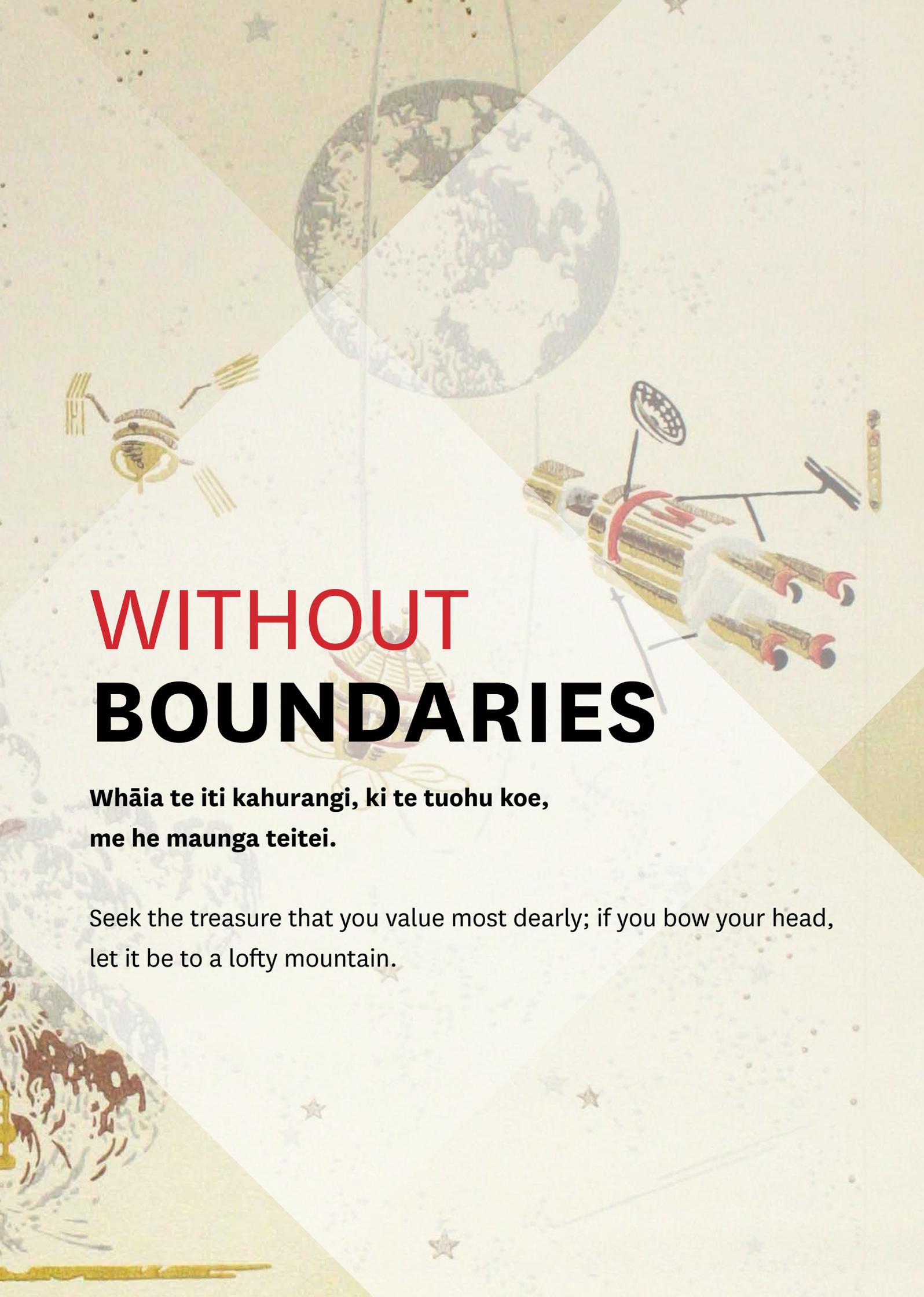
TE MANAWA MUSEUMS TRUST
TE PŪRONGO Ā TAU | ANNUAL REPORT

For the year ended 30 June 2018

Te manawa
art science history PALMERSTON NORTH



Space race wallpaper roll (c. 1950s/60s).



WITHOUT BOUNDARIES

**Whāia te iti kahurangi, ki te tuohu koe,
me he maunga teitei.**

Seek the treasure that you value most dearly; if you bow your head,
let it be to a lofty mountain.



SUPPORTERS

Te Manawa gratefully acknowledges the support of the following sponsors/grantors for the year ended 30 June 2018

Palmerston North City Council
Manawatū District Council
Science Centre Inc.
Te Manawa Museum Society
Te Manawa Arts Society
IHC
ComputerCare
UCOL
Central Energy Trust
NZ Lotteries
J.L.T Insurance Brokers
Forsyth Barr
Spectra
Cophorne Hotel
Ely Palmy
Lion Foundation
New Zealand Rugby Museum

ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2018

Prepared by Te Manawa Museums Trust, August 2018.

Image: Corrinne Tripp-Larkins, *Aku Moemoe, (detail) (2017)*

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TANGATA WHENUA

**Tararua te maunga, Manawatū te awa, Rangitāne te iwi!
He reo mihi pūrongo
Ki ngā iwi katoa e hikoi ake i te mata o te whenua
Me o koutou marae, kainga maha puta noa
Tēnā koutou katoa!**

**He maimai aroha ngā whetu marama o te rangi
Tokomauritanga maioha o te ngākau
Manawarū ana ko te kuku o te manawa
Ko te hūmārie te waikanaetanga kapunipuni
o te wairua tangata o te wairua Atua
Haere! Haere! Haere!**

Te whakaaro nui o te manaaki tangata me te tiaki taonga - rarangahia he kete kōrero, whakairohia he pou here kaupapa, tuia te muka tangata o te hapori nui tonu.

Na Mana Tamariki te pou kaupapa kōrero o Ōkatia, i waihangatia e ana mokopuna, hei tauira o te manako, o te pito mata. Tihei mauri ora!

Rangitāne opened Waitangi Day 2018 with a pōwhiri at Te Marae O Hine welcoming West Papua students from IPU and refugee communities creating new relationships and opportunities for cultural exchange. Te Manawa also worked alongside Te Rangimārie marae at Rangiotu to welcome refugees to our region during the year and this has given valuable support to refugee whānau.

Te Ahikaea – The People’s Place is a kaupapa developed to encourage a people focus, based on manaaki, a core principle of Te Ao Māori and certainly upheld by Rangitāne; “to care for a person’s mana” It is not what is said that matters but how people are looked after. Te Ahikaea will be developed as an initiative with Te Rangimārie Marae.

Museums Aotearoa Conference 2018 discussed important issues involving repatriation of kōiwi and taonga Māori; “that the same expectation of overseas institutions to return kōiwi to iwi should also be applied to institutions in Aotearoa” and no doubt this will continue to be discussed nationally.

Kaitiaki Hui 2018 at Tuahiwi Marae gave a clear insight to the value of tangata whenua kōrero, whakapapa and manaaki in Museum practice highlighted by Ngai Tahu initiatives.

Whenua Hou: New Māori Ceramics: an outstanding exhibition of works by a group of outstanding artists, He toi whakairo, he mana tangata.

The highlight of the year came from the mokopuna of Mana Tamariki who created a pou. This pou told the story of Ōkatia the legendary Tōtara tree central to a project which enabled them to create a multi-media expression of their aroha for Te Manawa. The rising generation has a voice and when it is felt as well as heard, it can give direction to many possibilities.

E kore e mimiti te tai o mihi ki a koutou e ngā mokopuna e whaia tonutia te iti kahurangi i raro i te korowai o Mana Tamariki – Te Ahikaea eeee.



Dr Fiona Pardington, *Captive Female Huia* (detail) (2017).

SUCCESS IS IN CONTINUING TO **EVOLVE**

Te Manawa has had another successful year working with our partners and communities. Our team has continued to evolve and grow and visitor numbers indicate that we are delivering experiences and exhibitions that fulfil their expectations.

The latter part of the year was somewhat dominated by our plans for the future as we discussed and evolved our plans for what has become known as TM2025, an ambitious seven year plan to expand and redevelop much of the Te Manawa campus to support our programmes and exhibitions into the future.

The first part of that process was to make representations to the PNCC LTP and that certainly drew a great deal of interest. Most submissions towards TM2025 were positive, while others raised a number of concerns and have given us valuable insights that will help guide us as we move forward. We appreciate the generosity of time and energy of all those submitting on our proposal.

Our exhibitions programme continued to showcase a diverse range of talents, from James Robinson's *Doors- Hyper Objects of the Chthulucene* through to the collections-based *Golden Dreams* and *Supernova*, to the ongoing restoration and refresh of *Santa's Cave*. *The Topp Twins - an Exhibition for New Zealand* is the latest Te Manawa-developed experience to be added to our touring ensemble. Te Manawa was recognised as a finalist in the International Design Communication Awards, presented in Los Angeles last year, for its Topp Twins exhibition campaign, and together with a successful launch of the exhibition at the National Library in Wellington, is a huge affirmation for our team and greatly enhanced our profile.

Our societies are beginning the process of engagement in the TM2025 project and their guidance will be important as we explore the ways that we can move forward together. Rangitāne, our iwi partners, have also begun the wider

engagement around TM2025 and the future ways we can discharge our obligations as guardians of many of their taonga. This guidance will be key as the future unfolds.

Our team and volunteers at Te Manawa continue to be the prime interaction with our visitors and their energy and skills are a valuable asset

"Our societies are beginning the process of engagement in the TM2025 project and their guidance will be important as we explore the ways that we can move forward together."

Collaboration remains key as we move forward – listening to those who express their feelings and ideas to us, and carefully considering all the views that are expressed to us, will inform the process of moving forward. We will continue to work hard and serve as many people across our diverse communities as we possibly can. As always we appreciate the backing and support of our societies, our cornerstone funders at PNCC, Manawatu District Council, Globe Theatre, our board members and the other sponsors and supporters who assist us to deliver on our promises.



John Fowke
Chairman



Adrienne Spratt, *Matariki*, (detail), (2015)



Te Manawa Museums Trust Board from left: Manu Kawana; Nuwyne Te Awe Awe Mohi; Geoffrey Jameson BSc(Hons), PhD, FNZIC, FRSNZ; John Fowke (Chairman) JP LLB BCA; Sheridan Hickey JP, Fellow SCA, BA, TTC, LSB, LTCL, ANZDA; Paul McElroy. Absent: Tyson Schmidt

TAKING OUR PLACE IN THE FUTURE

The Te Manawa team has spent a huge amount of energy over the past year on various aspects of the development of TM2025 – our ambitious plan for the future – and while it is very early days for the concept, we are thrilled that TM2025 is now included in the Palmerston North City Long Term Plan.

There is a thirst and a need for something new in the museum world and we look forward to taking our place in creating that future.

As well as that we have achieved a number of awards – including a bronze in the International Communicating the Museum awards, for excellence in marketing for the Topp Twins exhibition campaign.

As part of our ongoing commitment to tangata whenua and Te Tiriti o Waitangi, and in recognition of our unique cultural responsibility our team is embracing regular lessons in Te Reo Māori, and growing our organisational competence in one of New Zealand's official and special languages.

The Topp Twins: an Exhibition for New Zealand events and street festivals took 'pride' of place at the beginning of the financial year as well as work towards the packing and crating of the exhibition for tour.

The launch of the Topp Twins exhibition at the National Library in Wellington was hugely successful and we were honoured that the Topp Twins, Prime Minister Jacinda Ardern, former Prime Minister Helen Clark and former Wellington Mayor Fran Wilde attended alongside our very own Mayor Grant Smith, MPs Iain Lees-Galloway and Grant Robertson and several Palmerston North City Councillors. Our touring exhibition *Sunlight - Ihi Kōmaru* opened at Canterbury Museum and was seen by more than 100,000 people.

Plans were confirmed towards the opening of *The Secrets of Mona Lisa* exhibition, another world-class, international exhibition and a further collaborative venture with Expressions Whirinaki in Upper Hutt. This exhibition, created by Optician and Engineer Pascal Cotte and International exhibitions development group Grande Exhibitions, is a fascinating in-depth look at what lies beneath one of the world's most iconic and recognisable paintings and is only to be shown at two venues in New Zealand; Expressions Whirinaki and Te Manawa.

"Te Manawa is committed to making a difference and to challenging the status quo."

We have made some refreshing changes to the semi-permanent exhibition *Manawatū Journeys*, with the addition of text in Te Reo Māori and interactive components on loan from Te Papa.

Brick Flicks, displaying some very creative work by the Te Manawa team, proved very popular with families, so much so that people continued to come into Te Manawa looking for it long after it had gone.

At the other extreme James Robinson's *Doors- Hyper Objects of the Chthulucene* provided challenging concepts to those who visited. *Golden Dreams*, *Summer Haze* and *Super Nova* showcased a range of objects and works from the City's art and social history collections, while Euan Macleod, BAVI, Gerry Morris' Lions Tour images, *Whenua Hou: New Māori Ceramics*, MATA and Eric Brew as well as



Kath Foster's tables brought a huge variety of work into Te Manawa.

Te Manawa was pleased that the Palmerston North City Council supported the retention and purchase of the Fred Graham sculpture *Falling Water* for the City and entered a tri-partite agreement with the Sculpture Trust and PNCC to cover the costs of conservation work and installation.

Plans towards the *Santa's Cave* centenary tracked well this year with some significant funding received from private donors and trusts to enhance the experience. We are thrilled to report that the much loved *Santa's Cave* carousel will be up and running again by Christmas 2018 due to a generous donation from a member of the Collinson family

"Work continued on the Rangitāne Cultural Centre concept- Te Ahikaea."

Events with far reaching connections were held such as the drag workshops and *We are Beneficiaries* project, as well as attendance outside Te Manawa such as at IPU's Spring Festival and the Festival of Cultures.

Work continued on the Rangitāne Cultural Centre concept- Te Ahikaea.

The Art Gallery building turned 40 in 2017 and people gathered from around the country to acknowledge the work that was done many years ago. After completing some maintenance in the Art Gallery building, Te Manawa will be showing much of its collection towards the end of the coming year in the form of a long-term installation.

Te Rangahau Curiosity Centre was launched with a refresh of education programmes, including robotics, and a very successful conference for school children- the inaugural Curiosity Conference was organised by, and held at, Te Manawa.

A number of significant collections have been donated to Te Manawa to care for on behalf of the City and we are grateful for the work of the Te Manawa Collections Committee in assessing these.

We are also grateful for the support of Te Manawa Museum Society Inc, Science Centre Inc and Te Manawa Arts Society.

We thank PNCC and our many collaborators, supporters, sponsors, artisans, artists and volunteers, UCOL, Massey Museum Studies, Te Wānanga o Aotearoa and look forward to working together in the future.

Te Manawa is committed to making a difference and to challenging the status quo.

The Te Manawa team is also committed to bringing something enlightening and inspirational to the people of the City, region and country and to working with the community to achieve this in surprising and energetic ways.

Stay connected with us as we move forward into our exciting future.

Andy Lowe
Chief Executive

Leadership Team*

Andy Lowe <small>BA, NZTCAE, CMI</small>	Chief Executive
Maggie Vine	Executive Assistant
Henare Kani	Kaiārahi Concepts and Engagement
Janet Ellery <small>NZDIP BS</small>	People and Partnerships
Patricia Metcalf <small>BBS, CA</small>	Assets and Systems (Acting)

Assets and Systems*

Collections and Knowledge Assets

Jeff Fox	Manager
Cindy Lilburn <small>BA, DipMusStud</small>	Collections - Humanities
Toni Edmeades <small>MFA, PGDipMusStud</small>	Collections - Art
Pru Pim	Museum in a Box Coordinator

Facilities

Neil Martin	Facilities Manager
Barry Parker	Health and Safety Officer

Finance

John Seymour <small>BA, DipTchg</small>	Assistant Accountant
Alison Mullins <small>GTCL</small>	Payroll Officer
Martine Macdonald	Accounts Administrator

Concepts and Engagement*

Tony Rasmussen <small>BA, DipTchg, PG DipBusAdmin, Mmgmt</small>	Programme Developer
Roma Pōtiki	Programme Developer
Imogen Stockwell	Programme Developer
Rohan Kidd <small>BCGD(Hons)</small>	Lead Designer
Graeme Slimin	Production Manager
Logan Thompson	Production Assistant
Markham Wightman	Technician
Glenn Murray	Maintenance Technician

People and Partnerships*

Anne-Marie Langvad BA, GradDipTchg (Secondary)
Programmes Support Officer

Marketing and Communications

Graeme Beal <small>BA</small>	Manager
Rob Mildon <small>BA</small>	Communications Coordinator

Events

Juliet Thomas <small>BC</small>	Events Developer
Matt Creahan	Events Developer (Acting)

Te Rangahau Curiosity Centre

Jaime Court <small>NCALNE, BA, PGDipEd</small>	Learning and Development Programme Manager
Kirsty Porter <small>BTech (Hons), DipVA, Grad DipFA</small>	Learning Programme Developer
Pip Steel <small>BA(Hons), DipTchg, PGDipMHST</small>	Learning Programme Developer
Himani Samarakoon <small>BSc, MSc, MPhil</small>	Learning Programme Developer
Mirjam de Oude <small>B AT</small>	Learning Programme Developer

Natasha Bansal	Keeper, Live Exhibits
Izzabelle Flores	Keeper, Live Exhibits

Visitor Engagement

Jenny Ngan <small>BBS DipBS</small>	Manager
Pru Pim	Senior Visitor Host
Matt Creahan	Senior Visitor Host
Brian Shieffelbein	Visitor Host
Hannah Southward	Visitor Host
Jamie Coombes	Visitor Host
Logan Thompson	Visitor Host
Matty Green	Visitor Host

Volunteers and Interns

Volunteers play an integral role at Te Manawa, their skills and enthusiasm animating its spaces as they make links to our collections and care for our guests.

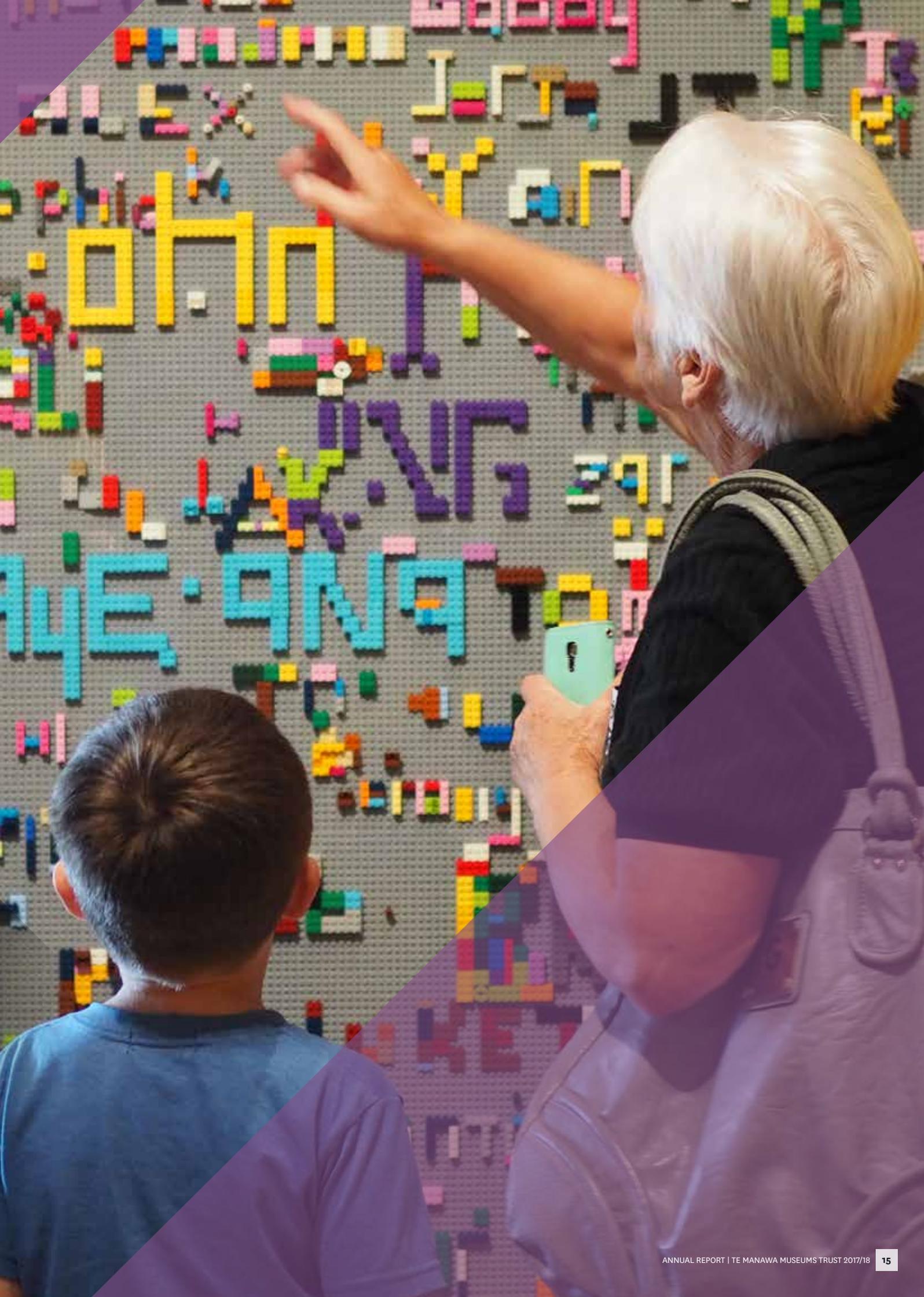
This year Te Manawa continued to work with Palmerston North's tertiary providers to incorporate students into many areas within Te Manawa: assisting with visitor market research; events assistance; weekend activities; community outreach and hosting. For international students, the Te Manawa experience is a great opportunity to experience 'Kiwi' culture, and to help shape a shared regional story that supports the organisation's vision for its communities.

* As at 30 June 2018





COMMUNITY HAPORI WHĀNUI





Santa's Cave Collectibles - custom merchandise was a finalist in the 2018 ServiceIQ NZ Museum Awards: "A fantastic project and likely a first for a museum in New Zealand".



The museum yields a number of surprises 'after dark'. Lights, activities and science experiments make up one of the most popular family events in the calendar.

WHAKATAIRANGA | MARKETING AND

COMMUNICATIONS: Te Manawa continues to have strong brand recognition and digital engagement. With a focus on inclusive storytelling, communications staff assisted with the interviews and copy for the *Nova* and *Supernova* collections-based exhibitions – many of which feature in the 'Stories' section of the Te Manawa website, archived for posterity.

Three major campaigns took shape this year. The first, *The Topp Twins - An Exhibition For New Zealand*, involved digital and print campaigns across a number of formats nationally. The campaign was named a finalist, eventually placing third, in the International Design Communication Awards presented in Los Angeles last year.

The second major campaign for 2018 and beyond was the *Santa's Cave Centenary* announcement. Celebrating the 100-year milestone for the City's beloved Christmas attraction, the *Santa's Cave Centenary* was given a unique activity brand, and featured in the Palmerston North Christmas Parade, and souvenir publications that are distributed to partners, funders and donors.

Te Manawa was named a finalist in the ServiceIQ New Zealand Museum Awards for its custom-designed *Santa's Cave* merchandise – developed as part of the Centenary marketing campaign. The panel noted that Te Manawa had undertaken "a fantastic and well-executed project that is unique and likely a first for a museum in New Zealand".

Finally, the look and messaging for the TM2025 campaign was finalised as Te Manawa made its submission for the PNCC long-term plan with a bold and ambitious vision for the future.

Te Manawa continues to review its engagement strategies. A number of newspapers in which the organisation advertised have closed and reflect some significant changes in the media landscape.

A fantastic and well-executed project that is unique and likely a first for a museum in New Zealand.

A greater focus on digital promotion and engagement will expand on a growing annual online reach of more than 400,000 people.



Former refugees are welcomed to the region during a number of ceremonies held through Red Cross at Te Manawa throughout the year.



NOA Open Studio is a welcoming and co-created space for all. With drawing sessions running twice a week, it has grown to become a flagship programme embodying ownership and participation in art and culture.

MAHI | EVENTS: An active programme of events and activities ensures that Te Manawa continues to provide a range of experiences to enrich our core activities in the fields of art, science and social history. Our events provide opportunities to participate in the overall museum experience in exciting, innovative or uniquely personal ways.

The Events team has provided ongoing support to visiting community groups and took part in a number of offsite activities such as the IPU Spring Festival and Festival of Cultures. A highlight in this year’s programme was the ‘Haunted Museum’ concept taken to the Halloween Train at the Esplanade. This involved a number of Museum oddities from the handling collection staged in a ‘creepy tunnel’ inside a shipping container. This event was enjoyed by more than 7000 people.

Although attendance numbers were not high, a series of autism-friendly sessions was held in the *Brick Flicks* exhibition during February and March as part of the organisation’s continued commitment to accessibility. Te Manawa worked with the Manawatū branch of Autism New Zealand to shape this event and is grateful for advice that can also help shape sensory considerations for future exhibitions and activities.

Participation in community events and initiatives helps create enduring associations that contribute to future collaboration.

Offsite events are an excellent way to help grow the Te Manawa profile, and through participation in community events and initiatives, helps create enduring associations that contribute to future collaboration.

Waitangi Day was facilitated by Te Manawa with a focus on promoting cultures and youth within the community. This event attracted more than 3000 people. A pōwhiri and civic ceremony was held in the Square prior to the community activities at Te Manawa, and was attended by 130 people.



Pupils from Palmerston North Boys' High School make rocks as part of a geology-based learning programme.



Brick Flicks, an exhibition based around the recreation of film posters using LEGO, was expanded with learning themes that targeted creativity, construction, colour and stop-motion animation.

TE RANGAHAU CURIOSITY CENTRE | LEARNING:

Learning activities at Te Manawa have developed rapidly in 2017/18, with new programmes, new opportunities and a streamlined approach for “Enhancing Curiosity”. Te Rangahau Curiosity Centre, the hub for learning at Te Manawa, has delivered learning experiences to more than 28,000 visitors, with formal and informal content.

With a core focus of creating an environment where curiosity and organic learning come first, Te Rangahau has had a number of highlights this year. Key for us was the development and implementation of the Te Rangahau Curiosity Centre, an umbrella under which to shape and align all learning experiences. Defining learning in relation to the value-add experience of Te Manawa has created a solid foundation for learning at all levels to occur.

Te Rangahau was the perfect platform to develop and deliver the first Curiosity Conference. A conference for students from years 7 to 13, letting them explore, discover and create their own journey, the conference focused on delivering meaningful engagement with Art, Science, History, Technology and Museum Practice. From the inspiring keynote speakers to our engaging delivery teams, the conference was an amazing buzz of activity, one we want to replicate in the future.

Other highlights included:

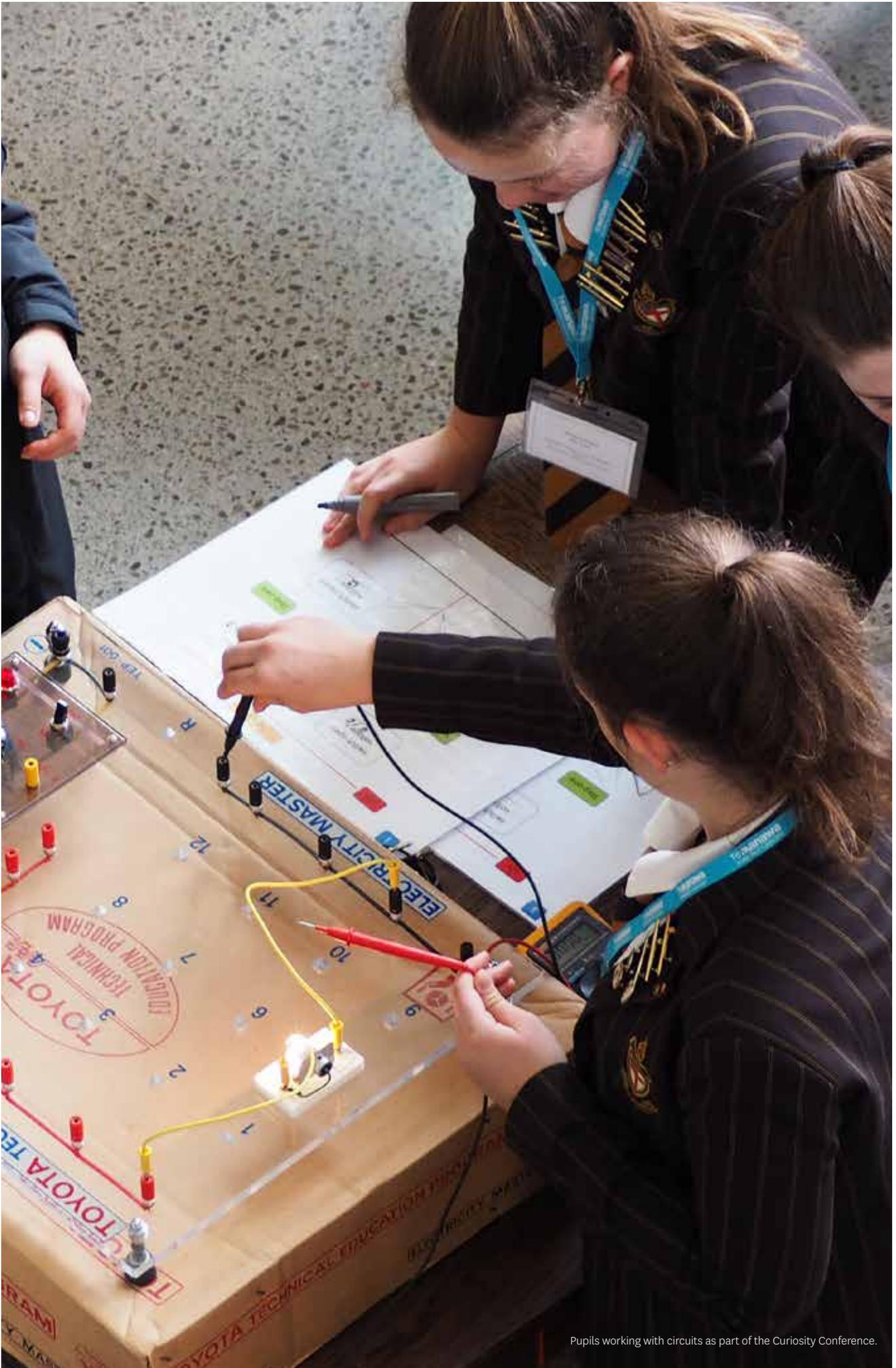
- Weekend Discovery Time – our popular activity is now themed with a rotation of Art, Science, History and Technology activities. Something for all interests and ages, Discovery Time provides the perfect atmosphere to enhance curiosity.
- NOA – The award-winning Open Art Studio has continued to develop over the year, inspiring many to try their hand in an unstructured but supported way.

- Whānau Evenings – A night at the museum, with tamariki and parents sharing the experience of Te Manawa, really highlights the unique opportunities we have to support our communities.
- New programmes inspired by objects, exhibitions and resources including stop-motion animation, Topp Twins, and the ongoing development of Mihi Maker with the Gamefroot app.
- A daytime concert with Chamber Music New Zealand and their Matariki show, Te Korekore, a unique storytelling experience for all.
- New learning opportunities for staff with Service IQ, and youth with Gateway, internships and project-based learning opportunities.

Te Rangahau also expanded the range of after school programming to include science, and robotics alongside our popular art offers. This expansion has carried over into a very busy school holiday schedule, embracing the multiple unique items within Te Manawa. Holiday and after school programmes have continued to grow over the year with a regular schedule on offer.

Te Manawa also continues to build meaningful relationships allowing us to expand our offers through collaboration and networks including:

- UCOL
- S+ART
- Manawatū Art Teachers’ Association
- NZQA
- Ministry of Education



Pupils working with circuits as part of the Curiosity Conference.



Waitangi Day: A chance to reflect on nationhood, where all cultures come together to commemorate our national day.



Local musician Abi Symes performs at the opening of *The Topp Twins - An Exhibition for New Zealand*.

WHEAKO MANUHIRI | VISITOR EXPERIENCE: Physical visitor numbers to the museum and art galleries for the year 1 July 2017 to 30 June 2018 have once again exceeded our target. This was helped by a very strong programme of learning, community and exhibition-related events and activities.

NOA Open Studio continues to offer our visitors a unique opportunity to participate in facilitated drawing sessions regardless of age, experience or ability. It is an inclusive programme that has added a breath of fresh air to the public foyer.

Host-led programmes are growing as the engagement team plays an increasingly active role in shaping positive experiences for our visitors. One particularly successful example is the addition of an 'Active Tots' session at the start of each week to engage toddlers and parents in stimulated, tactile play with a focus on movement and curiosity. This activity has been well-attended and has given new life to Mondays which were previously a quiet day, now one of the most frequented by repeat visitation.

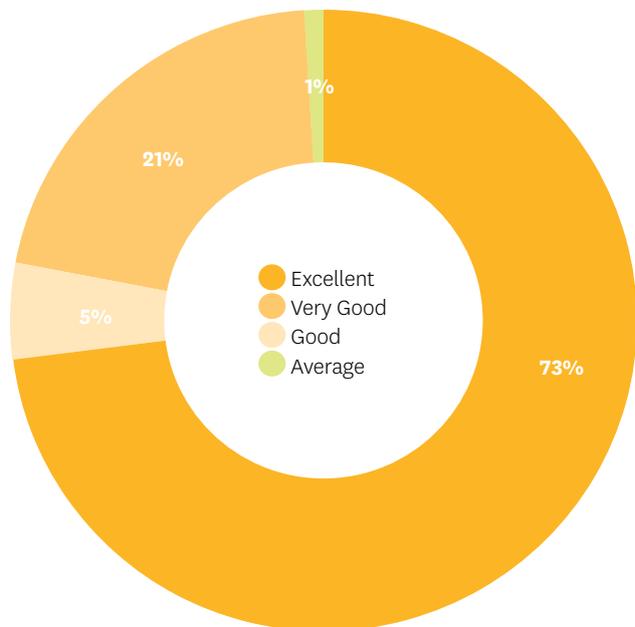
The Manawatū Embroiderer's Guild, Woodworkers' Guild, Spinners and Weavers, Upcycling Club, Lacemakers and Highbury Weavers continue to demonstrate their craft in our public spaces. The contribution they make to the life of the Museum, and their interaction with the public, adds great value to the experience and brings artistic and creative practice out into the open.

The addition of a large-format interactive display screen, and tablet terminal have let us begin collecting visitor feedback digitally through online surveys at point of engagement.

With the release of new Santa's Cave merchandise in December, some cosmetic changes were made to refresh the shop space including paint, lighting and signage. A new retail strategy is in development to help make the Museum store a 'destination shop'.

Visitor numbers for the 2017-18 financial year were 192,592 against a target 172,000. This includes 51,156 visitors who actively engaged with the museum via e-visits.

VISITOR SATISFACTION SURVEY FEEDBACK:



Excellent	73%	(2016/17 FY: 69%)
Very Good	21%	(2016/17 FY: 20%)
Good	5%	(2016/17 FY: 7%)
Average	1%	(2016/17 FY: 2%)
Poor	0%	(2016/17 FY: 2%)



Bugs and bones - the 'Haunted Museum' at the Esplanade Halloween Train.

The background is a painting of a group of people in a landscape. In the foreground, a man with a long white beard and a blue robe looks upwards with a concerned expression. To his right, a woman in a white headscarf and blue robe also looks upwards. In the lower left, a young child in a yellow and white striped garment looks down. The background shows a hilly landscape with trees under a pale sky. A large diagonal overlay in shades of green and yellow covers the left and top portions of the image.

EXHIBITIONS

WHAKAATURANGA



Eric Brew, *Last Two Fish* (detail)



Eric Brew presents at an artist talk during his exhibition *Eric Brew: I am of this*.



Opening *The Topp Twins - An Exhibition For New Zealand* at the National Library in Wellington. From left: Jools Topp, Prime Minister Jacinda Ardern, Te Manawa Chief Executive Andy Lowe, Palmerston North City Councillor Rachel Bowen, and Lynda Topp.

WHAKAATURANGA | EXHIBITIONS: Te Manawa presented 21 exhibitions this year almost evenly split between the Art Gallery and The Museum, with four Te Manawa touring exhibitions shown externally at Christchurch, Auckland, Upper Hutt and Wellington.

Exhibitions in the Art Gallery covered a range of expression from the collections of Te Manawa Museums Trust, Te Manawa Art Society and touring exhibitions. Nurturing the artistic future is an annual feature and gives a unique opportunity to gain a glimpse into the future creative stocks developing within our region. Contemporary and traditional Māori art expression must be acknowledged in what is a growing pursuit of excellence among indigenous artists locally, nationally and internationally.

SuperNOVA by Te Manawa: An exhibition showcasing the people and stories behind selected art and objects acquired between 2011 and 2016.

Golden Dreams by Te Manawa: Celebrating the 40th anniversary of the opening of the Manawatū Art Gallery, featured art works on a 'landscape' theme collected by Te Manawa Museums Trust and Te Manawa Art Society Inc.

Doors - Hyper Objects of the Chthulucene by James Robinson: Showed us a world that is tangled up with stuff that is both human and non-human, organic and inorganic. His encrusted, collaged doors belong in a world where thoughts collide with rubbish, and the ghosts of childhood are challenged by magic aliens and chants of anger, sadness or hope.

Whenua Hou: New Māori Ceramics featured the diverse work of 8 Māori artists who explore a range of responses to the physical and conceptual properties of this very tactile art form.

Painter by Euan Macleod: "Forever renegotiating his position, direction and even the very fact of his existence, Euan Macleod is himself the central figure in the vast majority of his paintings.

Eric Brew: I am of this: "I knew from day one I was always going to be an artist. Making marks has been with me always. In quiet corners, under the bed, in the coal shed; later, a closeted space tidy for all of five minutes.

Ngā Kete Toi: This exhibition showcased the work of students, graduates and tutors of the Bachelor of Māori Arts degree in weaving at Te Wānanga o Aotearoa, Palmerston North, the only tertiary provider offering a degree solely in the art of rāranga worldwide.

Matatau: An exhibition by graduates of Bachelor of Māori Visual Arts – Toioho ki Āpiti, Toi Rauwhārangī College of Creative Arts, Massey University.

Excellence: This exhibition showcases the highest achieving secondary school students in the Manawatū region in last year's NCEA level 3 Visual Arts external examination.

The Museum exhibitions involved community-led, touring and Te Manawa developed exhibits.

Brick Flicks: An exhibition inspired by photos of iconic movie scenes made from LEGO.

The Great Bandanna Challenge: A nationwide sewing competition that raises funds for CanTeen to provide life-changing support to young people impacted by cancer in Manawatū.

Overall, exhibitions are an important part of the mix that Te Manawa offers to an ever changing demographic within our community catchment that is growing each year. This presents a healthy challenge to know what is it that drives people to engage and be part of Te Manawa.

At a national level, our flagship science exhibition *Sunlight - Ihi Kōmaru* continued to delight audiences in Auckland and Christchurch.

The future is always in front of us and clearly seen on the excited faces of the many tamariki involved in enjoying Brick Flicks.



LEGO Minifigures on display in *Brick Flicks*.

EXHIBITION SUMMARY 2017/2018

Exhibitions developed by Te Manawa

Butch

20 May - 2 July 2017

A photographic exhibition by Rachel Hoskins capturing the Butch culture in current society and studying the human reaction to this

The Topp Twins - An Exhibition for New Zealand

20 May - 29 October 2017

Lynda and Jools Topp were born in Huntly, in 1958. They grew up singing at parties and at milking time. Their brother Bruce bought them their first guitar when they were 12. The rest they say is history and from entertainment to social justice, political influencers and change agents they became iconic favourites of the nation. This was an opportunity for Te Manawa to acknowledge the Topp Twins and let the country share their memories.

The Exquisite Wound

11 May - 8 October 2017

By Rebecca Swan, *The Exquisite Wound* is an interdisciplinary installation by visual artist Rebecca Swan in collaboration with composer Charlie Ha, engineer Peter Swan, light artist Peter Stoneham and scientist David Shillington. The works contemplate how we relate to the disappearance of our physical bodies, which asks the question, "what are we without them?"

Ngā Kete Toi

9 June - 24 Sep 2017

This exhibition showcases the work of students, graduates and tutors of the Bachelor of Māori Arts degree in weaving at Te Wānanga o Aotearoa, in Palmerston North. Te Wānanga o Aotearoa is unique in that it is the only tertiary provider worldwide offering a degree solely in the art of weaving.

SuperNOVA

14 July 2017 - 30 June 2018

An exhibition showcasing the people and stories behind selected art and objects acquired by Te Manawa between 2011 and 2016. We explored themes on what we do for fun in the Manawatū, the impact of the river on our lives, and the creativity of our people.

Golden Dreams

14 July - 5 Nov 2017

Celebrating the 40th anniversary of the opening of the Manawatū Art Gallery, Golden Dreams features art works on a 'landscape' theme collected by Te Manawa Museums Trust and Te Manawa Art Society Inc. The exhibition takes its name from a painting by Ian Scott, which featured in an Art New Zealand article, heralding the arrival of the new gallery on 3 July 1977.

Top Art 2017

14 Aug - 18 Aug 2017

National tour of NCEA art and design folios awarded excellence coordinated by NZQA national office.

Painter by Euan Macleod

19 August - 19 November 2017

"Forever renegotiating his position, direction and even the very fact of his existence, Euan Macleod is himself the central figure in the vast majority of his paintings—marching, striding, studying the ground in front of him or the canvas that rises before him like a sail." – Gregory O'Brien, exhibition curator

Community Display Exhibition

29 Sep - 17 Nov 2017

Mouri: by Fiona Williams

Quilt: by Manawatu Multicultural Council



Excellence - Top artwork on display from secondary school pupils.



What does 'art' mean to you? Carvassing the Audience at *Golden Dreams*.

Brick Flicks

1 Dec 2017 – 30 Apr 2018

There are few toys as iconic as LEGO bricks. However, in the 55 years since the LEGO brick was born, the movie industry has also created thousands of iconic images that we've grown to know and love. *Brick Flicks* combines these two art forms with UK LEGO enthusiast and artist Warren Elsmore creating iconic movie scenes in LEGO form.

Santa's Cave

1 Dec 2017 – 7 Jan 2018

The 2017 *Santa's Cave* Exhibition began the 100 year commemoration of *Santa's Cave* in the Manawatū which will continue through to Christmas 2019.

Santa's Cave Calendar

1 Dec 2017 – 7 Jan 2018

A display of Te Manawa Collection Items used in the 2018 *Santa's Cave* 100 year Commemoration Calendar

***Doors - Hyper Objects of the Cthulucene* by James Robinson**

9 Dec 2017 – 3 June 2018

James Robinson shows us a world that is tangled up with stuff that is both human and non-human, organic and inorganic. His encrusted, collaged doors belong in a world where thoughts collide with rubbish, and the ghosts of childhood are challenged by magic aliens and chants of anger, sadness or hope. The paintings are all about resilience. Written texts list daily problems while in the background lie the big issues like climate change, social inequality, plastic in the oceans and cybercrime.

Whenua Hou

2 Mar – 10 Jun 2018

Whenua Hou: New Māori Ceramics features the diverse work of 8 Māori artists who explore a range of responses to the physical and conceptual properties of this very tactile art form. The exhibition includes work from Dan Couper, Davina Duke, Stevei Houkamau, Hera Johns, Tracy Keith, Jess Paraone, Hana Rakena and Aaron Scythe.

6148 Cups of Coffee

24 Nov 2017 – 4 Mar 2018

Selected works from graduates of the UCOL Bachelor of Applied Visual Imaging course.

Matatau

3 Nov 2017 – 18 Feb 2018

2017 exhibition by graduates of Bachelor of Māori Visual Arts – Toioho ki Āpiti, Toi Rauwhārangī College of Creative Arts, Massey University.

Summer Haze

1 Dec 2017 – 9 Mar 2018

Summer Haze featured 24 works from the Te Manawa collection that evoke summer heat, summer fun and summer adventures – the beach features a lot! Alongside these are some bigger heat haze 'tropical works', but on bigger themes – all connected by a Malcolm Harrison textile work inspired by Giuseppe Ungaretti's two-word poem titled "*Mattino*" (*Morning*): *M'illumino d'immenso* "I fill with light of immensity".

The Great Bandanna Challenge

31 Mar – 4 Jun 2018

The *Great Bandanna Challenge* is a nationwide sewing competition that raises funds for CanTeen to provide life-changing support to young people impacted by cancer in Manawatū. This exhibition shows all entries across the three categories: Open; Primary/Intermediate and Secondary.



Super NOVA



Golden Dreams

Excellence

9 Mar – 30 Apr

This exhibition showcased the highest achieving secondary school students in the Manawatū region in last year's NCEA level 3 Visual Arts external examination.

Eric Brew: I am of this

23 Mar – 30 Jun 2018

"I knew from day one I was always going to be an artist. Making marks has been with me always. In quiet corners, under the bed, in the coal shed; later, a closeted space tidy for all of five minutes. Finally a small room, then a garage and lo, I now have the space to push the boundaries of my potential out here in Āpiti" Eric Brew

Touring Exhibitions

Sunlight - Ihi Kōmaru

**MOTAT, Tamaki Makau Rau
15 May – 27 Oct 2017**

**Canterbury Museum, Ōtautahi
23 Mar – 22 Jul 2018**

Discover how sunlight is created, play with the properties of light, follow a photon, activate the amazing process of photosynthesis and shine your UV torch to reveal hidden wonders in Sunlight – Ihi Kōmaru.

Mirror Magic

**Expressions, Whirinaki
9 Sept – 29 Oct 2017**

Mirrors are magic! Prepare to be dazzled as Mirror Magic takes you beyond the looking glass and into the crazy back-to-front, upside-down world of reflections and light.

At each station, you can explore some of the many magical properties of mirrors and learn how they work. Look into all the different types of mirrors, and come face to face with new reflections of yourself and your world.

**The Topp Twins - An Exhibition For New Zealand
National Library, Te Whanga Nui A Tara
26 Mar – 29 Sept 2018**

An exhibition developed and toured by Te Manawa. Topp Twins Jools and Lynda Topp are among New Zealand's best loved entertainers. They've become synonymous with small town, rural New Zealand – Kiwi cultural icons with a can-do attitude. After more than forty years, their playful and political creativity continues to resonate with a broad audience across generational and political divides.



Glow-in-the-dark rock painting



COLLECTIONS PŪRONGO PUNA TAONGA



Manufacturer unknown, plastic 'ray gun', (ca 2002)



Defiance brand from Bunnythorpe; cheese pottle (1910s).



Hand-knitted doll with knitted outfit (1950s).



Maker unknown; Souvenir cushion cover from Egypt, World War II, (1941).

PŪRONGO PUNA TAONGA | COLLECTIONS

Te Manawa Museums Trust Board has approved the acquisition of 314 accessioned items (94 accession records) and 1 deaccessioned item; overall increasing the permanent collection to 49,181 items at 30 June 2018, up from 48,868 items at 1 July 2017. Approved acquisitions are detailed in Appendix One. Acquisitions have been made to the social history collection (211 items), and art collection (103 items). The art collection was revalued by Art + Object for financial reporting and insurance purposes in January 2018.

Significant purchases include two works by celebrated photographer Dr Fiona Pardington. The first – *Captive female huia*, is a large black and white digital print work based on huia specimens in the heritage collection, and photographed at Te Manawa by Pardington in 2017. The second image - *Still Life with Albatross tail, Elizabeth's Whalebone needle and shotgun casings, Ripiro Beach*, 2014, was purchased by Te Manawa Art Society Inc. for the art collection. Other major purchases include Prudence Robbie's superb *Kahu pōni*, a cloak made with horse hair and muka; two pouwhenua by Matt Pine from his *Connections* series, along with graphite drawings and sketches related to the pou; a small abstract sculpture by the late John Panting, and a large amphora-shaped urn with a surreal scene by Paul Maseyk – *L'elephant dans la piece*.

Fred Graham's early copper sculpture *Falling Water* was jointly purchased for the city of Palmerston North by Te Manawa Museums Trust Board, Palmerston North Public Sculpture Trust, and Palmerston North City Council. This work had adorned the façade of the Alpha Motel for more than 40 years, and became a local cultural landmark. Te Manawa successfully applied for funding from the Lottery Grants Board to restore the sculpture, which will be undertaken in the 2018-2019 financial year, before it is installed at a new public site.

There have been four local collections of multiple items donated to Te Manawa over the year: the Beryl Gray and June and Jack Ladyman collections of household effects from, respectively, the 1910s to 1950s (13 items), and 1930s to 1970s (82 items); the Janice Haxton collection of 1950s dolls and their outfits (59 items); and Susan Artner's collection of works on paper (posters, envelopes and cards) by the late Marton-based artist and art teacher Bruce Rennie (47 items). Other donations range from a 1980s costume for the Radio 2ZA mascot 'Morrie the Mouse'; to tickets to cross the now defunct toll bridge at Opiki; to a ball gown worn at the reception for Queen Elizabeth II's 1954 visit to Palmerston North; to a restored 1920s octagonal public phone box.

143 objects from the Te Manawa art collection were displayed in collection-based exhibitions

Significant incoming loans included a very rare brown and white kiwi feather pōtae taua, or widow's mourning cap, pre 1900; and the Bruce Rennie Family Estate collection of some 1,580 items comprising original drawings and paintings, hand-drawn and coloured theatrical production posters, cards for family and friends, and archival ephemera. This collection, along with Susan Artner's donation, forms foundation material for two publications in production on Bruce Rennie (1928-2017).

143 objects from the Te Manawa art collection were displayed in collection-based exhibitions, including 54 works based on a 'landscape' theme presented in the art gallery 40th anniversary exhibition *Golden Dreams*; 33



Maker unknown (Italy); Toy sewing machine, produced to commemorate centenary of Singer sewing machines, (c.1950s).



Three souvenir lapel buttons for 1953 Royal Tour.

artworks acquired for the collection over the past five years displayed in the exhibition *SuperNova*, and 23 works in the summer holidays exhibition *SummerHaze*.

260 objects from the Te Manawa Heritage collection were displayed. 95 objects were displayed alongside the artworks in *SuperNova*; 57 objects helped refresh the stories and visitor experience in the long-term exhibition *Manawatū Journeys*, and another 29 objects were added to Totaranui historic house. Another 79 objects were featured in pop-up displays responding to local anniversaries and events. These included a display on the Polish Army League, launched by the Ambassador of the Republic of Poland to New Zealand; a celebration of postal history at Ashhurst Public Library for Local History Week, and objects to support four public talks organised by Te Manawa Museum Society. In September 2017 the Museum Society funded the professional photography of toys and games in the collection; a pilot theme for The Collections-Online multi-year development programme. Consequently the 2018 Te Manawa calendar featured images from this shoot and a display of all the toys and games in the calendar was presented over the Christmas period.

79 objects were featured in pop-up displays responding to local anniversaries and events

This followed a Christmas toys and games display in August 2017 to support the launch of the *Santa's Cave* Centenary programme. Some of the displays in *Santa's Cave* are being conserved and the popular carousel has been completely restored and repainted to once again delight and dizzy children over Christmas 2018.

43 back-of-house tours and collections-based public talks were provided to community and education groups involving 362 visitors; and 170 collections-related public and professional enquiries were researched and responded to. In addition 28 'Museum in a Box' presentations for senior citizens at 15 aged care facilities in Palmerston North and Feilding were conducted, with 701 participants.

This year 'Museum in a Box' was also presented to school groups at the *Curiosity Conference* organised and hosted by Te Manawa and a new box was developed and presented on the theme of 'Christmas' to support the centenary of *Santa's Cave*.

COLLECTION ACQUISITIONS AND DEACCESSIONS

Acquisitions to the Te Manawa Museums Trust collection

Acquisitions are listed in the month they were proposed to the Te Manawa Collections Committee, which meets every two months to review acquisition proposals. All items listed have been approved for accessioning into Te Manawa collections by Te Manawa Museums Trust Board. All purchases were made by Te Manawa Museums Trust, except where indicated in the following list.

JUNE 2017 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

2017.32	Adrienne Spratt; <i>Hue Tāniko</i> , 2017; hue (gourd) with natural muka fibre and muka fibre dyed with bark from tānekaha (<i>Phyllocladus trichomanoides</i>). Purchase.
2017.53	Corrinne Tripp-Larkins; <i>Aku Moemoe My Dream</i> , 2017; woven wall hanging made of harakeke, contemporary dyes. Purchase.
2017.50	Matt Pine; <i>Pouwhenua (Connections series)</i> , 1998; pegged timber sculpture. Purchase.
2017.51	Matt Pine; <i>Pouwhenua (Connections series)</i> , 1998; interlocking timber sculpture. Purchase.
2017.50.1-6	Matt Pine; <i>Untitled (Connections series)</i> , 2002; six graphite on paper drawings. Purchase.

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

2017/16/1-2	Guinness and DB Central Brewery; bottle of Guinness Foreign Extra Stout commemorating Coronation of Elizabeth II, 1953; and commemorative bottle of beer for PN Boys' High School 75th Jubilee, 1977. Donation.
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DEACCESSIONS

2011/37/39	'Self Help' supermarket shopping bag. Lost in transit as part of 'Museum in a Box' programme.
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AUGUST 2017 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

2017.68	Prudence Robbie; <i>Kahu Pōni</i> , 2016; muka and horsehair (mane and tail) cloak. Purchase.
2017.69	Adrienne Spratt; <i>Matariki</i> , 2015; Kete muka, natural and Phormalan black dyed muka. Purchase.
2017.72	Dr. Fiona Pardington; <i>Captive Female Huia</i> , 2017; B&W digital photographic print. Purchase.
2017.49	Dr. Fiona Pardington; <i>Still Life with Albatross tail, Elizabeth's Whalebone Needle and Shotgun casings, Ripiro Beach</i> , 2014; Colour digital photographic print. Purchased by Te Manawa Art Society Incorporated.
2017.82 to 2017.101	Bruce Rennie; assorted posters, envelopes and cards, c.1970s – 2017; mixed media on paper, primarily drawings. Donation. (20 records, 47 items).
2017.102 to 2017.137	Elizabeth Berry; assorted drawings, pre-1940; Mainly graphite on paper. Retrospective acquisition, Donation. (36 records, 36 items).

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

2017/30/1-7	Pascoe family of Totaranui historic cottage (from 1908-1966); exercise book (1928) & family photos (1909 – 1999). Donation.
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Mrs McGee; Kete whakairo made in Northland, 1950s, acquired for visiting raranga education groups.



Adrienne Spratt, *Matariki*, (2015). Kete muka, natural and Phormalan black dyed muka..

- 2017/31 Maker unknown; 36 *Artistic views of Palmerston North* Booklet, c. 1926; printed paper booklet. Donation.
- 2017/34 Beryl Gray collection
 - 2017/34/1 Defiance brand from Bunnythorpe; cheese pottle, 1910s; glazed earthenware. Donation.
 - 2017/34/2-6 Beryl Gray; home-made beaded brooches, c. 1950s; cork, beads, buttons, steel pins. Donation.
 - 2017/34/7-11 The Butterick Publishing Company; sewing patterns, 1930s; printed paper. Donation.
 - 2017/34/12-13 Four Square (Foodstuffs (NZ) Ltd); two calendars, 1955 and 1956, from Bramwell's Grocery and Milk Bar, Feilding; printed paper. Donation.

OCTOBER 2017 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

- 2017.70 John Panting; *Untitled* (small sculpture), 1972-1974; brazed steel. Purchase.
- 2017.71 Paul Maseyk; *L'éléphant dans la pièce*, 2017; amphora-shaped urn made of earthenware with coloured slips and a clear glaze. Purchase.

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

- 2017/33 Jack and June Ladyman collection. Donation. (81 items; 2017/33/1-68, 2017/45/1-13).
- 2017/33/1-8 Ephemera c.1940s-50s from Jack Ladyman's electrical business, Palmerston North. Donation.
- 2017/33/9-10 Menswear: tennis shorts c.1950s; sock & tie set c. 1960s. Donation.

- 2017/33/11-12 Womenswear: 1970s pinafore and wrap-around Indian skirt. Donation.
- 2017/33/13-14 Jewellery: two hand-made copper pendants c. 1970s. Donation.
- 2017/33/15-17 Corsetry: maternity bra and suspender belt c.1950s; evening corselette c. 1958. Donation.
- 2017/33/18-23 Flower girl wedding outfit, c. 1957. Dress, headdress, pearl necklace, gloves, basket & photograph. Donation.
- 2017/33/24-25 Cardigan, rain trousers from Palmerston North manufacturers, c. 1970s. Donation.
- 2017/33/26-32 Boys' toys: 2 pairs boxing gloves, toy guns, Robin Hood cereal figures, c. 1960s; 'ray gun' c. 2002. Donation.
- 2017/33/33-36 Girls' toys: dolls tea-set, brush & comb set, toy mirror, Pifco nursery light c.1950s/60s. Donation.
- 2017/33/37-38 Toys: Spirograph set, toy money c.1960s. Donation.
- 2017/33/39-45 Ephemera: Calendar c.1938 featuring local aviation ventures; Brick & Pipes catalogue, PN c.1920s; Palmerston North Technical School magazine 1939; Homes Week catalogue PN c.1957; local business calendars 1944 and 1969. Donation.
- 2017/33/46-50 Badges: 3 x souvenir lapel buttons for 1953 Royal Tour; 2 x Ancient Order of Foresters badges.
- 2017/33/51-55 Advertising ephemera: 3 x ashtrays for Electrical Conference at PN, 1966; 2 x honey pots from local apiaries. Donation.



Georgina Brooke, Lila Matheson; 'Going away' outfit [coat made by GB & dress made by LM], (1970).



Jack and June Ladyman collection: 3 x sets of Pifco Christmas lights (c.1950s)



Dolls' tea-set (c.1950s/60s).

2017/33/
56-59

Lighting: 2 x retro aluminium light fittings c.1950s; 2 x plastic 'Artistic Lamps' c.1960s. Donation.

2017/33/
60-64

Household effects, all c. 1950s/60s: Disney cartoon wallpaper roll; space race wallpaper roll; tray with Ohakea Air Force base pennant; retro coffee cup & saucer; cane shopping trundler. Donation.

2017/33/
65-68

Household effects: freezer vacuum pump & spatula made in Rongotea; money box from Manawatu-Wairarapa Savings Bank; Sovereign Ware dish c.1957. Donation.

2017/37/1-2

Maker unknown; Opiki toll bridge tickets, c.1967. Donation.

2017/38

Maker unknown; Land conveyance deed for land at Moutoa, 1866. Donation.

2017/39

Maker unknown; Ballgown worn for the 1954 Queen Elizabeth II visit to Palmerston North, 1953-54. Donation.

2017/40/1-3

Gaye Anderson; Scrapbooks on the 2004 Manawatū floods, 2004-05. Donation.

2017/41/1

Maker unknown; Māori canoe paddle found at Opiki. Donation.

2017/41/2

'Mrs McGee'; Kete whakairo made in Northland, 1950s, acquired for visiting raranga education groups. Donation.

2017/43

Maker unknown; 'Morrie the Mouse' Radio 2ZA mascot's costume c. 1980s. Donation.

2017/45/1-4

Jack and June Ladyman collection: 3 x sets of Pifco Christmas lights c.1950s; Christmas sack. Donation.

2017/45/5-13

Jack and June Ladyman collection: Ephemera: Union Airways itinerary 1930s; Bedsets catalogue 1960s; Glacier Ice-Cream invoice, 1961; PN Railway Football Club jubilee booklet 1963; 1st issue Manawatu Pictorial News 1964; local alcohol price list 1960s; Electricians Conference programme, 1966 held in Palmerston North; Save Manapouri campaign leaflet 1970s; carless days exemption permit 1979. Donation.

2017/47

Kaiapoi Knitting Mills; Freyberg High School cap, Palmerston North, mid-1970s. Donation.

DECEMBER 2017 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

2018.23

Corrinne Tripp-Larkins; *He kete kopikopiko*, 2017; muka, contemporary dyes. Purchase.

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

2017/14

British and Foreign Bible Society; Māori Book of Common Prayer, 1905. Donation.

2017/46/1-5

Charles Neilson archives: bill of sale for his ship, 1881; naturalization papers, 1883;

references, 1890s; photo of the Neilson family, 1890s. Donation.

2017/56

Jack Ladyman; Art Deco lampstand, c. 1940; chrome steel, wood, Bakelite. Donation (Jack and June Ladyman Collection).

2017/58/1-2

Georgina Brooke, Lila Matheson; 'Going away' outfit [coat made by GB & dress made by LM], 1970, from Palmerston North wedding; synthetic fibres. Donation.



Adrienne Spratt, *Hue Tāniko* (2017); hue (gourd) with natural muka fibre and muka fibre dyed with bark from tānekaha.



Beryl Gray; home-made beaded brooches (c. 1950s), cork, beads, buttons, steel pins.

2017/75 Tanner Brothers Ltd.; set of 12 souvenir black and white photographs of Palmerston North, 1942-1950; paper, cardboard. Donation.

FEBRUARY 2018 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

2018.39 Michel Tuffery; *Mautara & the Fan*, c. 1988; fan – handmade paper, inks, korare (harakeke flower stalks), leather thong; book – handmade paper, ink, korare, cotton thread. Donation.

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

2017/60/1-23 Ephemera from Foxton businesses, all from former Foxton lawyer R Moore, including invoices (x11), letters (x5), insurance deeds (x4), other paper-based ephemera (x3) c. 1910s. Donation.

2018-1 Cherry Burrell Corporation; Burrell Facile milk fat tester with its glassware, c.1900s-1920s; cast iron, glass. Donation.

APRIL 2018 ACQUISITIONS AND DEACCESSIONS APPROVED BY THE TRUST BOARD

ART COLLECTION

2018.40 Katherine Claypole; *Staring at the Wall*, 2017; hand-stitched thread drawings with found collaged elements on card. Purchase.

2018.41 Katherine Claypole; *That's Just Not Possible*, 2017; hand-stitched thread drawings with found collaged elements on card. Donation.

TAONGA MAORI, HISTORY AND SCIENCE COLLECTION

2018/6 Maker unknown; Souvenir cushion cover from Egypt, World War II, 1941; velvet, cotton, silk floss thread. Donation.

2018/9 Janice Haxton collection.

2018/9/1 Maker unknown (Italy); Toy sewing machine, produced to commemorate centenary of *Singer* sewing machines, c.1950s; painted metal. Donation.

2018/9/2-18 Maker unknown; 'Lorraine' doll and outfits, 1950s; plastic doll with rayon, nylon, cotton, wool and velvet outfits. Donation.

2018/9/19-31 Maker unknown; 'Mirabelle' doll and outfits, 1950s; plastic doll with nylon, cotton, wool and velvet outfits and aluminium roller skates. Donation.

2018/9/32-41 Maker unknown; 'Primrose' doll and outfits, 1950s; plastic doll with woollen outfits. Donation.

2018/9/42-59 Janice Haxton; Hand-knitted dolls (x2) with knitted outfits and knitted domestic animals, 1950s; wool. Donation.

2018/11 Maker unknown; Octagonal public telephone box from Palmerston North, c. 1920s; Totara wood, glass, paint, fibrolite. Donation.

COLLECTION OUTWARD AND INWARD LOANS

OUTWARD COLLECTION LOANS

OCTOBER 2017

L.6 – Feather cloak and two whariki to tangi for Te Kotuku Tibble at Tokorangi Marae, Halcombe. We hold these items on loan on behalf of the marae.

L.398 – Dunedin Public Art Gallery (DPAG); Genealogies. Gordon Walters: New Vision; duration of loan: 9 October 2017 – April 2018 inclusive; 3 works (1 x TMAS, 2 x TMMT).

L.400 – New Zealand Portrait Gallery; Frances Hodgkins People, curated by Dr Pamela Gerrish Nunn; duration of loan: 1 November 2017 – 20 February 2018; 2 works (1 x fixed term loan, 1 x TMAS).

L.401 – Objectspace, Auckland; Company of Potters; duration of loan: September – November 2017; (1 work – *Shino Crock* by Ian Smail, TMMT).

Return of 'indefinite' loan to private lender

283.84 – Phillip Clairmont; *Folding Chair*; oil on jute canvas.

DECEMBER 2017

L.2017.8 – 9 x Post Office items [Post Office flag, scales, letterbox sign, official Post Office lettercards] On loan to Ashhurst Public Library, formerly Ashhurst Post Office, for Local History Week display and event; duration of loan 10 – 15 November 2017.

FEBRUARY 2018

L.2018.1 – Whanganui Regional Museum; Shop bicycle with large carrier on front, ex Hopwoods Hardware, Palmerston North; for exhibition The Avenue [local businesses], for the museum's re-opening in October 2018; duration of loan 24 January 2018 – 30 November 2020.

L.2018.2 – Rangiotū Marae Trustees – Tanenuiarangi flag for Waitangi Day 6 February 2018 celebrations in the Square, Palmerston North; duration of loan 5-7 February 2018.

L.401a – Tairāwhiti Museum, Gisborne, then NorthArt, Northcote, Auckland; Company of Potters touring exhibition; duration of loan November 2017 – June 2018; (1 work – *Shino Crock* by Ian Smail, TMMT).

APRIL 2018

L.1500 – Dowse Art Museum; Come together (for Matariki 2018); duration of loan May - October 2018 inclusive; 1 work (Robyn Kahukiwa, *Hinetitama*, Te Manawa Art Society Inc.).

L.398a – Auckland Art Gallery, Christchurch Art Gallery, City Gallery Wellington; Genealogies Gordon Walters: New Vision touring exhibition; duration of loan: April 2018 – October 2019 inclusive; 3 works (1 x TMAS, 2 x TMMT).

L2018.3 – Rangiotū Marae Trustees – Tanenuiarangi flag for display in Rangiotū Hall, Anzac Day 25 April 2018; duration of loan 19-26 April.

L2018.4 – Globe Theatre, Palmerston North – Old phonograph including horn (acc. no. 85/46) to be displayed for 11 performances of the play 'The Nether'; duration of loan 26 April – 11 May 2018.

INWARD COLLECTION LOANS

2017/80 – Maker unknown; Pōtae taua – widow's kiwi feather mourning cap, pre 1900; brown and white kiwi feathers, muka fibre. Five year fixed-term loan.

L.402 – Bruce Rennie Family Estate collection, fixed term loan, 2 years from 6 April 2018; approx. 1580 items comprising original drawings and paintings, an extensive grouping of hand-drawn Rangitikei College theatrical production posters, hand drawn cards for friends and family, and archival ephemera including letters, art materials, photographs and education pamphlets.



Paul Maseyk; *L'éléphant dans la pièce*, (2017)

INDEPENDENT AUDITOR'S REPORT

To the readers of the Te Manawa Museums Trust's financial statements and performance information for the year ended 30 June 2018

The Auditor-General is the auditor of the Te Manawa Museums Trust (the trust). The Auditor-General has appointed me, Andrew Clark, using the staff and resources of Audit New Zealand, to carry out the audit of the financial statements and the performance information of the trust on his behalf.

Opinion

We have audited:

- the financial statements of the trust on pages 52 to 79, that comprise the statement of financial position as at 30 June 2018, the statement of comprehensive revenue and expense, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements that include accounting policies and other explanatory information; and
- the performance information of the trust on pages 42 to 50.

In our opinion:

- the financial statements of the trust on pages 52 to 79:
 - present fairly, in all material respects:
 - its financial position as at 30 June 2018; and
 - its financial performance and cash flows for the year then ended; and
 - comply with generally accepted accounting practice in New Zealand in accordance with the Public Benefit Entity Standards Reduced Disclosure Regime; and
- the performance information of the trust on pages 42 to 50 presents fairly, in all material respects, the trust's actual performance compared against the performance targets and other measures by which performance was judged in relation to the trust's objectives, for the year ended 30 June 2018.

Our audit was completed on 22 August 2018. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements and the performance information, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements and the performance information

The Board is responsible on behalf of the trust for preparing financial statements and performance information that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board is also responsible for preparing the performance information for the trust.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board is responsible on behalf of the trust for assessing the trust's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to liquidate the trust or to cease operations, or there is no realistic alternative but to do so.

The Board's responsibilities arise from the Local Government Act 2002 and the Trust Deed.

Responsibilities of the auditor for the audit of the financial statements and the performance information

Our objectives are to obtain reasonable assurance about whether the financial statements and the performance information, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect

a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements and the performance information.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the trust's Statement of Intent.

We did not evaluate the security and controls over the electronic publication of the financial statements and the performance information.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the performance information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of the internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the trust's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We evaluate the appropriateness of the reported performance information within the trust's framework for reporting performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the trust to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify in our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on pages 4 to 39, but does not include the financial statements and performance information, and our auditor's report thereon.

Our opinion on the financial statements and the performance information does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the performance information, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the performance information or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the trust in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the trust.



Andrew Clark
Audit New Zealand
On behalf of the Auditor-General
Wellington, New Zealand

STATEMENT OF SERVICE PERFORMANCE 2017 – 2018

-
1. TO MAINTAIN, CLARIFY, EXPAND AND DIVERSIFY PARTNERSHIPS AND RELATIONSHIPS

 2. TO CLARIFY AND DEVELOP THE TE MANAWA PROGRAMME OFFER AND APPROACH IN RESPONSE TO BETTER UNDERSTANDING THE COMMUNITIES

 3. TO PROFESSIONALLY MANAGE AND MAINTAIN ALL TE MANAWA ASSETS

 4. TO CONSOLIDATE AND BUILD THE SEPARATE AND COLLECTIVE CAPABILITY OF STAFF, GOVERNANCE AND CORE STAKEHOLDERS

 5. TO MAINTAIN, GROW AND DIVERSIFY REVENUE RESOURCES

TE MANAWA EXPERIENCE	2017/18 BUDGET	STATUS	RESULT	COMMENTS
Number of visits to TM including e-visits	172,000	✓	192,592 (141,436 visits in person, Total e-visits 51,156) against a target of 172,000 <i>(2016/2017: – full year-175,853 visits in person, 57,732 e-visits. Full year target was 170,000)</i>	Waitangi Day 3,313
Number of visits to TM exhibitions at other venues	100,000	✓	251,141 Sunlight: - MOTAT 76,127 - Canterbury Museum: 167,197 Mirror Magic: - Expressions 6,405 Topp Twins: - National Library 1,412 <i>(2016/17: Not Achieved 75,240)</i>	A conservative approach to budgeting, which was exceeded due to take up of Premium exhibitions by large city venues
On line reach	160,000	✓	524,746 (including e-visits) Target exceeded <i>(2016/2017: Achieved 581,129)</i>	
Total visits to TM Experience	432,000	✓	917,323 <i>(2016/2017: Total 832,222)</i>	
FINANCIAL				
Third party revenue As a Council Controlled organisation TM receives an operation grant. Third party Revenue is the Income streams received from parties other. It also includes funds from PNCC grants as grants for special events.	\$577k	✓	\$660k actual versus budget of \$577k (it excludes revenue from donated collection assets) <i>(2016/2017: achieved \$972k versus budget \$546k excludes revenue from donated collection assets)</i>	Actual Revenue from donated collection assets is \$55k compared to a budget of \$25k <i>(2016/2017: \$8k actual revenue from donated collection assets compared to \$25k budget)</i>
SATISFACTION				
Visitor satisfaction (TM surveys)	>96%	✓	99% (Good/Very Good/Excellent) <i>(2016/2017: 96.3%)</i>	
Community satisfaction (PNCC Community survey)	>85%		Not tested in 2017/18 Undertaken biennially <i>(2016/2017: not achieved 84% (+/- 5%))</i>	

1. TO MAINTAIN, CLARIFY, EXPAND AND DIVERSIFY PARTNERSHIPS AND RELATIONSHIPS				
PLANNED ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
Develop a Te Manawa relationship strategy and plan - including social, cultural, economic and environmental sectors	Review of strategic partnerships is undertaken	✓	Review completed in June 2018 <i>(2016/2017: Not achieved)</i>	Central Robotics Trust, NZ Red Cross, Palmerston North City Environmental Trust discussions for programmes have been completed. Planning is complete, and agreed arrangements are being implemented
	Opportunities to reaffirm, reframe and develop partnerships are identified and planned for	✓	As relationships are reviewed opportunities to identify/reframe focus areas and activities are agreed and acted on <i>(New measure)</i>	See above
Develop and progress prioritised partnerships & relationships	1 new prioritised partnership is identified and developed	✓	Arrangements for support and activity sharing have been agreed. <i>(2016/2017: Achieved)</i>	Working towards Dementia Friendly accreditation in conjunction with Dementia Manawatu. Discussions are also being initiated with Wildlife Foxton Trust and Te Pae Tata
	1 international partnership confirmed and 2 further options identified	✓	Museum of Brazil re Karajas exhibition Team Lab- Tokyo around digital art collaboration with Expressions Whirinaki <i>(New Measure)</i>	Museum of Brazil re Karajas exhibition confirmed for 2019
Consolidate and increase the value of Te Manawa to Palmerston North City, Manawātū and the wider region	Develop concept for a collaborative project with Council	✓	An external company was engaged by PNCC to assist Te Manawa go forward towards the TM2025 project <i>(New measure)</i>	Te Manawa working with PNCC toward TM2025 business case development
	Contribute to achievement of education outcomes for the wider region through learning programmes	✓	Learning Reference Group formed. Te Rangahau Curiosity Centre launched Discussions with schools and providers in the wider region are under way. <i>(New measure)</i>	Positive feedback for Te Rangahau Curiosity Centre from reference group attendees Curiosity Conference delivered for over 100 children. Excellent feedback from participants and panellists
Consolidate and expand Rangitāne and other iwi partnerships and relationships across social, cultural, economic and environmental sectors	Review the partnership document with Rangitāne and assess against joint goals identified in the document	✓	Document signed by Rangitāne on the 15 September 2017 <i>(2016/2017: Achieved)</i>	Tangata whenua representatives renewed/elected Other iwi support to be given at hui a iwi in August 2018
	Undertake a research project to assess measurable impacts of Te Manawa activities on Māori	✗	Discussions around research under way for next year <i>(New measure)</i>	UCOL Internship

PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
Maintain and expand the value of Te Manawa to educational agencies and vice versa including LEOTC (learning and education outside the classroom), Massey University, UCOL (Universal College of Learning), Te Wānanga o Aotearoa, Kura Kaupapa Māori, IPU New Zealand (Institute of the Pacific United New Zealand) schools, Kohanga, pre-schools etc.	Compliance with Ministry of Education LEOTC contractual agreement (with additional outputs reported in all key activities).	On track	New LEOTC arrangements commenced 1 January 2018. The target for the period (1 Jan – 31 Dec 2018) is 3,000 visits in the subjects of Science, Technology and Maths. Attendance is 46% achieved (against a target of 50%). A review of visit numbers will be carried out in August 2018, and mitigating measures implemented, if required. <i>(2016/2017: Delivery target not achieved (6,149 versus target of 8500. All other service quality targets were achieved)</i>	Contract term runs on calendar year
	Apply for new LEOTC contract with Ministry of Education	✓	R.o.I. for Arts, Health and Physical Education subjects submitted in June 2018. Te Manawa has met the Ministry's preliminary requirements and been invited to submit a tender for Arts, Physical Education and Health subjects. If successful contract arrangements will commence in the 2019 calendar year. <i>(New measure)</i>	
	Develop new learning hub concept	✓	Te Rangahau Curiosity Centre soft launched. The inaugural Curiosity Conference was completed. After School learning offerings increased to cover technology and science <i>(New measure)</i>	

2. TO CLARIFY AND DEVELOP THE TE MANAWA PROGRAMME OFFER AND APPROACH IN RESPONSE TO BETTER UNDERSTANDING THE COMMUNITIES

Better understand the needs, preferences and values of communities	Develop effective mechanisms for visitor survey and feedback	✓	Screen and ipad installed at front desk for visitor feedback collection and collation. Touch screen information trial also being implemented <i>(New measure)</i>	
	Develop process for communities to be included in project development and review	✓	Process around TM2025 to forefront this and will be embedded in project management planning <i>(New measure)</i>	
Ensure the Te Manawa story/ brand is strategic and clear, and is effectively communicated and promoted	The 'Te Manawa Story' is featured in digital media, on 3 front-page stories in the local print media, 2 national print media stories and 1 prime time TV story	✓	TM2025 project - Front cover Manawatu Standard 15 Aug - Featured on Stuff, 15 Aug - Manawātū Standard March 2018 Topp Twins opening at National Library - Newshub, Dominion Post - Stuff Topps become Dames - Manawātū Standard Santa's cave donation for carousel <i>(2016/2017: Achieved)</i>	

PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
	Exhibitions, programmes and activities embrace the 'Te Manawa story'	✓	<ul style="list-style-type: none"> - Super Nova exhibition of new collection acquisitions opened 1 July 2017 - Golden Dreams exhibition celebrating 40 years of the art gallery opened 13 July - Summer Haze exhibition of summer-themed art works from the collection opened 1 December 2017 - Display of toys and games from the collection opened November 2017, and these were imaged and reproduced in Te Manawa 2018 calendar <p>Strategic frameworks for 'Museum in a Box' and 'NOA' have been finalised.</p> <p>Business Development Plans are being developed for these programmes.</p> <p>New activity and learning programmes for Toddlers are working well.</p> <p>After school science and technology programmes, introduced in February 2018.</p> <p>Grant funding for salaries has been applied for to increase Inclusion and Accessibility initiatives</p> <p><i>(New measure)</i></p>	<ul style="list-style-type: none"> - Bandanna exhibition by Canteen - Eric Brew -expansive story that incorporates other areas in the city /planter boxes
Review and replenish long term galleries to increase physical and virtual access to collections	Refresh Journeys Manawatū exhibition	✓	<p>Additions from Te Papa and Te Manawa's collections</p> <p><i>(New measure)</i></p>	Complete
	Santa's Cave concept development and plan for centenary programme completed	✓	<p>Project Manager in place and a plan for 2018 implemented</p> <p><i>(New measure)</i></p>	<p>Fundraising for the project has started</p> <p>\$20k donated for repair of carousel</p>
	A semi-permanent exhibition for Gallery 1 in Art Gallery developed and delivered	✓	<p>The exhibition was completed and presented (but in Gallery 4 as this better suited the exhibition)</p>	
	Social Space installed – Gallery 3 in Art Gallery	✗	<p>Moved to following financial year</p> <p><i>(New measure)</i></p>	<p>Decision taken to incorporate Social Space concepts into multiple spaces rather than just one</p>
	Concept development and planning for redevelopment of history, Tangata Whenua, and natural environment exhibitions completed in relation to seismic strengthening works	✓	<p>Concept around seismic strengthening broadened to include TM2025</p>	<p>Journeys exhibition refreshed and opened in June 2018</p> <p>Refreshes of other semi- permanent exhibitions in development</p>

PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
Develop a range of innovative experience products (including exhibition, virtual, online, events, education etc.) that ensure focused and strategic use and activation of the Te Manawa collections	Develop one collections online theme that reflects the distinctive characteristics of our community	✓	Working in collaboration with Museum Society on the project <i>(New measure)</i>	Childhood in the Manawatū – toys and games photographed
	Develop a touring exhibition concept that embraces the unique Te Manawa story	✓	<i>Topp Twins</i> <i>(New measure)</i>	<i>Topp Twins</i> has 4 confirmed venues plus a number of others showing interest. First venue launch was held at National Library Wellington in April 2018
	Develop the 'Museum shop' concept so that the shopping experience is integral to the total visitor experience and shop product responds to Te Manawa programmes and collections	✓	Retail strategy currently under review <i>(New measure)</i>	Unique product developed to align with Santa's cave centenary. New product lines are being investigated and actioned. Te Manawa is now confirmed as the distributor for the Pipi Mā brand of Te Reo Māori toys Santa's Cave merchandise achieved finalist status in the Service IQ Museum Awards 2018 for Best new product or range (Under \$1m)
	Business case on the viability and sustainability of a Rangitāne Cultural Centre completed (pending funding of that process)	✗	Preliminary Feasibility report completed <i>(New measure)</i>	Funding application to support business case development and work around Te Ahi kaea was submitted to Te Puni Kokiri in May 2018
	A minimum of 21,000 visitors participate in activities during the year	✗	18,700 event visits achieved to 30 June (89%) <i>(2016/2017: Budget 20,000 Achieved 23,576)</i>	This includes Waitangi Day, Multi-Cultural Festival
	Deliver 3 co-created activities with community partners	✓	1. Te Manawa Art Society 40th Anniversary Celebration Weekend (October 2017) 2. S+ART Transforming – Spring Camp, in conjunction with S+ART Trust (October 2017) 3. MALGRA 40 year anniversary activities (October 2017) 4. Local History Week, in conjunction with Palmerston North City - Library (November 2017) 5. Whānau Evening – Te Aroha Noa (27 January 2018) 6. PNCC, Manawatu Multicultural Centre - Celebration of International Race Relations Day (21 March 2018) <i>(New measure)</i>	

3. TO PROFESSIONALLY MANAGE AND MAINTAIN ALL TE MANAWA ASSETS				
PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
Ensure appropriate collection development, management and research standards are achieved and maintained	All items are acquired in accordance with Te Manawa policy and processes	✓	No exceptions noted <i>(2016/2017: Achieved)</i>	
	Quality of care and preservation of collections in Te Manawa’s care demonstrated by no irreparable losses or damages caused as a result of handling by staff, and minimal (<5) cases of irreparable damage occurring as a result of public access	✓	1 incident but item was with owner at the time and not due to Te Manawa procedures. <i>(2016/2017: Achieved - No incidents recorded)</i>	One loaned item – whariki was borrowed by lender for a tangi and it was damaged whilst with the lender (i.e. item not belonging to TM)
	Art collections are revalued for market and insurance purposes	✓	Revaluation completed on 30 January 2018 by Art+Object <i>(New measure)</i>	
Develop and manage the facilities in a way that optimises community connection, creativity, access, safety and use while meeting mandatory standards	Maximise the creative opportunities made available as a result of required seismic strengthening	✓	TM2025 project provides creative opportunities <i>(New measure)</i>	
	Refurbish Wilkins Theatre	✓	Full refurbishment completed in December 2017 <i>(New measure)</i>	
Plan and implement collections movements in line with seismic strengthening of collections storage areas	Project Plan indicating movements, resources and costs completed with PNCC staff, including analysis of off-site storage requirements, and approved by PNCC	✗	To be rolled into TM2025 plans <i>(New measure)</i>	
Upgrade art gallery Resources	Fundraising strategy developed	✓	Collaborated with PNCC to establish the financing of the “Upgrade Art Gallery “ Project <i>(New measure)</i>	Upgrades and Maintenance including removal of asbestos, to be carried out on the art gallery from July 1st 2018

4. . TO CONSOLIDATE AND BUILD THE SEPARATE AND COLLECTIVE CAPABILITY OF STAFF, GOVERNANCE AND CORE STAKEHOLDERS

PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
Build staff capability to deliver and build the value of the Te Manawa model	Knowledge, skills and attributes required to implement the Te Manawa vision are identified. Staff development needs are reviewed. Staff development plans are in place.	✓	Staff development plans ongoing. <i>(2016/2017: Achieved)</i>	- All staff are currently participating in Te Reo lessons - Waiata included in fortnightly Staff Huis
Enhance bicultural practices across all activities	Te Manawa provides Treaty of Waitangi training programme	✓	Presentation by Therese Crocker. Bicultural policy has been reviewed and amended. <i>(New measure)</i>	
	Staff attend bicultural development training and one other key training	✓	All staff attending Te Reo classes <i>(2016/2017: Achieved)</i>	Cultural competencies around kaupapa Maori have been reviewed and adopted.
Consolidate and build the value of Te Manawa to the kindred Societies and volunteer base	Develop a unified "Friends" concept that ties in with a Te Manawa volunteer programme	✗	To consider in line with TM2025 <i>(New measure)</i>	Consideration of best way to move forward will be part of stakeholder engagement towards TM2025
	Review volunteer involvement at Te Manawa and create one innovative method of volunteer engagement	✓	Practicum placement for a UCOL Business Studies student to evaluate Volunteer Management systems confirmed for the second half of 2018. <i>(2016/2017: Achieved)</i>	

5. TO MAINTAIN, GROW AND DIVERSIFY THE REVENUE SOURCES

Develop and implement a fundraising strategy that secures ongoing funding for Te Manawa activities	Review fundraising strategy	✓	A fundraising strategy has been developed for TM2025 <i>(2016/2017: Achieved)</i>	
Ensure fundraising and sponsor-partnership are integrated into operational planning and priorities	One sponsor of single project moved to being multiple project partnership	✗	Negotiations with a commercial partner in relation to the provision of hardware for a mobile robotics suite were not able to be carried through at this time. <i>(2016/2017: Achieved)</i>	

PLANNING ACTIVITIES	2017/2018	STATUS	RESULT	COMMENTS
	Sponsorship and fundraising budgets are met	✓	<p>Sponsorship & Grants received for the year \$286.4k vs the Budget of \$235k.</p> <p>Includes:</p> <ul style="list-style-type: none"> - \$20k from Manawatu district Council - \$25k Waitangi Day (PN CC) - \$10k IHC NOA donation - \$5k Computer Care - \$20 UCOL (EOTC) - \$152k from CET for the security system upgrade - \$32.7k Lotteries Grant for Topp Twins <p>Crating</p> <ul style="list-style-type: none"> - \$40k - PNCC TM2025 Project Work - \$20k Private donation for the Carousel - \$3k for Mona Lisa (Forsyth Barr) <p><i>(2016/2017: Achieved actual \$229k versus budget \$100k)</i></p>	<p>\$20,000 was received from IHC for the NOA programme running from November 2017 to December 2018, \$10,000 of this grant is reported in Income in advance.</p>
	Sponsorship and fundraising revenue is secured across a range of activities including exhibitions, events and capital expenditure	✓	<p>\$150 - J.L.T (Insurance brokers – for Santa cave</p> <p>\$20k - UCOL sponsorship as per M.O.U</p> <p>\$10k - Sponsorship from ComputerCare for Cosmodome</p> <p>\$32.7k - Lotteries for Topp twins Crating Dec 2017</p> <p>\$152k - Central Energy Trust for CCTV system upgrade</p> <p>\$20k - MDC Operating Grant</p> <p>\$25k - PNCC Waitangi Day Grant</p> <p>\$40k - PNCC TM2025 Project Work</p> <p>\$20k - Private donor for Santa's cave carousel</p> <p>\$10.3k – Santa's cave donations</p> <p>\$4.9k - Other donations</p> <ul style="list-style-type: none"> - \$3k for Mona Lisa (Forsyth Barr) - \$2.5k Mona Lisa (Spectra) July 2018 - \$34k for Falling Waters (Lotteries) Installation plan for January 2019. - \$5k Santa's Cave (Fly Palmy) July 2018 - \$20k Santa's Cave (Lion Foundation) July 2018 - \$2k NZRM for new security system July 2018 <p><i>(2016/2017: Achieved)</i></p>	<p>Cosmodome is an inflatable teaching aid used throughout the year either in-house or taken to schools</p> <p><i>The grant from CET for the Security Upgrade was \$175,000. Due to the closure of the Art Gallery for maintenance part of the work cannot be completed until 2018/19. The balance of \$23,000 will be revived from CET early next fiscal year, upon completion of the project</i></p>



Sunlight - Ihi Kōmaru at Canterbury Museum



FINANCIALS

TE TĀHUA

This section of the Annual Report contains the following information:

- Financial Statements
- Notes to the Financial Statements



STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE FOR THE YEAR ENDED 30 JUNE 2018

	Note	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
OPERATING REVENUE				
Palmerston North City Council Operating Grant	4	3,063,626	3,045,607	3,003,555
Manawatu District Council Operating Grant	4	20,000	-	20,000
Interest Revenue	4	20,505	22,400	27,407
Other Operating Revenue	3, 4	618,782	554,671	924,309
Total Revenue	4	3,722,913	3,622,678	3,975,271
OPERATING EXPENDITURE				
Employee Expenses	5	2,294,262	2,194,327	2,048,201
Finance Costs		-	-	54
Other Operating Expenses	6	1,249,248	1,098,542	1,648,501
Depreciation and Amortisation Expense	7	356,128	358,067	334,906
Loss/(Gains) on Disposal of Property, Plant and Equipment		-	-	1,960
Impairment of Property, Plant and Equipment	18	30,666	-	-
Total Operating Expenditure	2	3,930,304	3,650,936	4,033,622
Net Surplus/(Deficit) before Movement in Collection Assets		(207,391)	(28,258)	(58,352)
Movement in Collection Assets				
Revenue from				
Recognition of Donated Collection Assets	4	40,255	20,000	7,700
Recognition of Custodial Collection Assets		15,070	5,000	-
		55,325	25,000	7,700
Less Expense from :				
Derecognition of Custodial Collection Assets		3,776	-	50
Derecognition of Owned Collection Assets		1	-	1,744
		3,777	-	1,794
Total Net Movement in Collection Assets		51,548	25,000	5,906
TOTAL REVENUE		3,778,238	3,647,678	3,982,971
TOTAL EXPENSE		3,934,081	3,650,936	4,035,416
Net surplus/(deficit) for the period		(155,843)	(3,258)	(52,446)
Other Comprehensive Revenue and Expense				
Revaluation of Owned Art Collection Assets		584,181	-	-
Revaluation of Custodial Art Collection Assets	19	1,097,160	-	-
Other Comprehensive Revenue and Expense for the Period		1,681,341	-	-
Total Comprehensive Revenue and Expense for the Period		1,525,498	(3,258)	(52,446)

The accompanying accounting policies and notes form an integral part of these financial statements.

STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2018

	Note	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Equity as at 1 July		16,369,654	16,419,724	16,422,100
Comprehensive Revenue and Expense				
Net Surplus / (Deficit) for the Period		(155,843)	(3,258)	(52,446)
Other Comprehensive Revenue and Expense		1,681,341	-	-
Total Comprehensive Revenue and Expense		1,525,498	(3,258)	(52,446)
Equity as at 30 June	8	17,895,152	16,416,466	16,369,654

The accompanying accounting policies and notes form an integral part of these financial statements.

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2018

	Note	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
ASSETS				
CURRENT ASSETS				
Cash and Cash Equivalents	9	353,684	844,600	591,347
Receivables from Non-Exchange Transactions	10	37,093	25,000	42,199
Receivables from Exchange Transactions	11	4,125	1,600	15,683
Prepayments		184,666	19,000	76,879
Short Term Deposit	12	317,275	210,000	305,236
Inventories	13	52,526	30,000	36,413
<i>Total Current Assets</i>		949,369	1,130,200	1,067,757
NON CURRENT ASSETS				
Intangible Assets	17	22,923	41,371	28,449
Property, Plant and Equipment	18	1,011,170	942,755	1,042,945
Collection Assets	19	16,436,358	14,729,973	14,647,786
<i>Total Non-Current Assets</i>		17,470,451	15,714,099	15,719,180
TOTAL ASSETS		18,419,820	16,844,299	16,786,937
LIABILITIES				
CURRENT LIABILITIES				
Payables under Exchange Transactions	14	227,573	215,000	209,621
Deferred Non -Exchange Revenue	15	45,710	45,833	4,067
Provisions		52,500	-	-
Employee Benefit Liabilities	16	195,619	164,000	198,983
<i>Total Current Liabilities</i>		521,402	424,833	412,671
NON CURRENT LIABILITIES				
Employee Benefit Liabilities	16	3,266	3,000	4,612
<i>Total Non-Current Liabilities</i>		3,266	3,000	4,612
TOTAL LIABILITIES		524,669	427,833	417,283
NET ASSETS		17,895,152	16,416,466	16,369,654
TRUST EQUITY				
Contributed Capital		145,565	145,565	145,565
Retained Earnings		10,452,229	10,681,300	10,636,557
Reserves		7,297,358	5,589,601	5,587,532
TOTAL TRUST EQUITY	8	17,895,152	16,416,466	16,369,654



John Fowke
Chairman



Tyson Schmidt
Trustee

Date: 22 August 2018

The accompanying accounting policies and notes form an integral part of these financial statements.

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2018

	Note	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Cash flows from operating activities				
Palmerston North City Council Operating Grant		3,063,626	3,045,605	3,003,555
Interest received		18,009	24,300	19,323
Receipts from other revenue		684,482	569,121	920,595
Payments to suppliers		(1,347,743)	(969,930)	(1,571,457)
Payments to employees		(2,246,472)	(2,194,326)	(2,032,477)
Interest paid		0	(3,000)	(54)
Goods and services tax (net)		7,651	-	(15,975)
Net cash inflow/(outflow) from operating activities		179,553	471,770	323,510
Cash flows from investing activities				
Proceeds from sale of property, plant and equipment		-	-	174
Purchase of intangibles assets		(1,771)	(24,000)	(18,697)
Purchase of property, plant and equipment		(347,723)	(213,300)	(327,179)
Purchase of collection assets		(55,683)	(50,000)	(96,031)
Acquisition of investments		(12,039)	-	(96,707)
Net cash inflow/(outflow) from investing activities		(417,216)	(287,300)	(538,440)
Effect of foreign exchange rates on cash		-	-	(1,363)
Net (decrease)/increase in cash and cash equivalents		(237,663)	184,470	(216,293)
Cash and cash equivalents at the beginning of the year		591,347	660,130	807,640
Cash and cash equivalents at the end of the year	9	353,684	844,600	591,347

The accompanying accounting policies and notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

1: STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

Te Manawa Museums Trust (the Trust) is a charitable trust incorporated in New Zealand under the Charitable Trusts Act 1957 and is domiciled in New Zealand. The Trust is controlled by Palmerston North City Council and is a Council Controlled Organisation as defined under section 6 of the Local Government Act 2002, by virtue of the Council's right to appoint more than 50% of the Board of Trustees.

The Trust was incorporated on 20 August 1999, from that date, the Trust assumed responsibility for art works and heritage assets transferred to its care but held on behalf of others. From 1 July 2000 the Trust commenced leasing the premises and managing the institution under agreements entered into with the Palmerston North City Council. The principal place of business is 326-336 Main Street, Palmerston North.

The primary objective of the Trust is to provide interactive experience in art, science and history through acquiring, conserving, researching, developing, communicating and exhibiting material evidence of people and their environment, rather than making a commercial return. Accordingly, the Trust has designated itself as a public sector public benefit entity for the purposes of Public Benefit Entity Accounting Standards (PBE Standards), in accordance with the Financial Reporting Act (2013).

The financial statements of the Trust are for the year ended 30 June 2017 and were approved by the Board of Trustees on 30 August 2018.

BASIS OF PREPARATION

The financial statements have been prepared on the going concern basis, and the accounting policies have been applied consistently throughout the period.

Statement of Compliance

The financial statements of the Trust have been prepared in accordance with the requirements of the Local Government Act 2002, which includes the requirement to comply with New Zealand Generally Accepted Accounting Practice (NZ GAAP).

The financial statements comply with Public Benefit Entity International Public Sector Accounting Standards ("PBE IPSAS") and other applicable Financial Reporting Standards, as appropriate for Tier 2 public sector public benefit entities, for which all reduced disclosure regime exemptions, have been adopted.

The Trust qualifies as a Tier 2 Public Sector PBE reporting entity as it is not publicly accountable and not large, as for the two most recent reporting periods it has had between \$2m and \$30m operating expenditure.

Measurement Base

The measurement basis applied is historical cost, modified by the revaluation of collection assets as identified in this summary of significant accounting policies. The accrual basis of accounting has been used unless otherwise stated.

Functional and Presentation Currency

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest dollar. The functional currency of the Trust is New Zealand dollars (NZ\$).

Standards issued and not yet effective, and not early adopted

Financial instruments

In January 2017, the XRB issued PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. PBE IFRS 9 is

effective for annual periods beginning on or after 1 January 2021, with early application permitted. The main changes under PBE IFRS 9 are:

- New financial asset classification requirements for determining whether an asset is measured at fair value or amortised cost.
- A new impairment model for financial assets based on expected losses, which may result in the earlier recognition of impairment losses.
- Revised hedge accounting requirements to better reflect the management of risks.

The Trust plans to apply this standard in preparing its 30 June 2022 financial statements. The Trust has not yet assessed the effects of the new standard.

Other changes in accounting policies

There have been no other changes in accounting policies.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Revenue

Revenue is measured at fair value of consideration received or receivable.

Revenue may be derived from either exchange or non-exchange transactions.

Revenue from Non-exchange transactions

Revenue from non-exchange transactions arises from transactions that are not exchange transactions. In non-exchange transactions, the Trust either receives value from or gives value to another party without directly giving or receiving approximately equal value in exchange.

Approximately equal value is considered to reflect a fair or market value, which is normally commensurate with an arm's length commercial transaction between a willing buyer and willing seller. Many of the services that the Trust provides for a fee are charged at below market value as they are subsidised by Palmerston North City Council operational grant, sponsorship, government/non-government grants. Other services operate on a cost recovery or breakeven basis and are not considered to reflect a market return. Most of the Trust's revenue is therefore categorised as non-exchange.

This includes PNCC grants, transfers from government/non-government entities, donations, donated/vested and custodial collection items, sponsorship, in kind sponsorship, revenue from services supplied at subsidised price.

Specific accounting policies for major categories of revenue from non-exchange transactions are outlined below:

Grants

Grants received from PNCC are the primary source of funding to the Trust and are restricted for the purposes of the Trust meeting its objectives as specified in the Trust's trust deed.

Revenues from non-exchange transactions with Council/other government/non-government entities are measured at fair value

and recognised when the event occurs and the asset recognition criteria are met, if the transfer is free from conditions and it is probable that the economic benefits or service potential related to the asset will flow to the Trust and can be measured reliably. To the extent that there is a related condition attached that would give rise to a liability to repay the amount if conditions of the grant are not met, deferred income is recognised instead of revenue, and recognised as revenue when conditions of the grant are satisfied.

Rendering of services

Revenue from the rendering of services is recognised when the transaction occurs to the extent that a liability is not also recognised. For these transactions the revenue is recognised by reference to the stage of completion of the transaction at the reporting date.

All revenues from rendering of services are non-exchange, with the exception of revenue from Venue Hire which is classified as exchange transaction.

Vested or donated physical assets

Where a physical asset is gifted to or vested in the Trust for nil or nominal consideration, the fair value of the asset received is recognised as revenue. Such income is recognised when control over the asset is obtained, unless there is a use or return condition attached to the asset.

The fair value of vested or donated physical assets is determined by reference to the market value of comparable assets available.

'In Kind' Sponsorship

The Trust receives sponsorship 'in kind' by way of goods and services provided at discounted or nil charge. Where the fair value of these goods and services can be reliably measured, the income (and expense) is recognised as 'sponsorship - in kind' in the period in which the goods or services are received or there is a binding arrangement to receive the goods.

Volunteer Services

Volunteer services received are not recognised as revenue or expenditure as the Trust is unable to reliably measure the fair value of the services received.

Revenue from Exchange Transactions

Sales of goods

Revenue from the sale of goods is recognized when the significant risks and rewards of ownership have been transferred to the buyer, usually on delivery of the goods and when the amount of revenue can be measured reliably and it is probable that the economic benefits or service potential associated with the transaction will flow to the Trust.

Interest Income

Interest income is recognised using the effective interest method.

Advertising Costs

Advertising costs are expensed when the related service has been rendered.

Borrowing Costs

Interest expense is recognised using the effective interest rate method. All borrowing costs are expensed in the period in which they are incurred.

Depreciation and Amortisation

Depreciation of property, plant and equipment and amortisation of intangible assets are charged on a straight-line basis over the estimated useful life of the associated assets.

Leases

Finance Leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether the Trust will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Lease incentives received are recognised in the surplus or deficit over the lease term as an integral part of the total lease expense.

Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are presented within borrowings as a current liability in the statement of financial position.

Debtors and Other Receivables

Debtors and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

A provision for impairment of a receivable is established when there is objective evidence that the Trust will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership or liquidation, and default in payments are considered indicators that the receivable is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. The carrying amount of an impaired receivable is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is

uncollectible, it is written off against the allowance account for receivables. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due).

Financial Assets

Financial assets are categorised into the following four categories: financial assets at fair value through surplus or deficit; held-to-maturity investments; loans and receivables; and financial assets at fair value through other comprehensive revenue and expense. The classification depends on the purpose for which each investment was acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

The fair value of financial instruments traded in active markets is based upon the quoted market prices at the balance sheet date. The quoted market price used is the current bid price.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques.

The Trust uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows are used to determine fair value for the remaining financial instruments.

a) Financial Assets at Fair Value through Surplus or Deficit

This category has two sub-categories: financial assets held for trading, and those designated at fair value through surplus or deficit at inception. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term or if so designated by management. Derivatives are also categorised as held for trading. After initial recognition they are measured at their fair values. Gains or losses due to change in fair value are recognised in the surplus or deficit.

Currently, the Trust does not hold any financial assets in this category.

b) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for maturities greater than 12 months after the balance date, which are included in non-current assets. After initial recognition, they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

c) Held to Maturity Investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities and there is the positive intention and ability to hold to maturity. They are included in current assets, except for maturities greater than 12 months after balance date, which are included in non-current assets. After initial recognition they are measured at amortised cost, using the effective interest method, less impairment. Gains and losses when the asset is impaired or derecognised are recognised in the surplus or deficit.

Currently, the Trust does not hold any financial assets in this category.

d) Financial Assets at Fair Value through Other Comprehensive Revenue and Expense

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into this category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of, or realise, the investment within 12 months of balance date.

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in the surplus or deficit. On derecognition, the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to the surplus or deficit.

Currently, the Trust does not hold any financial assets in this category.

Impairment of Financial Assets

Financial assets are assessed for evidence of impairment at each balance date. Impairment losses are recognised in the surplus or deficit.

Loans and receivables, and held-to-maturity investments

Impairment is established when there is evidence that the Trust will not be able to collect amounts due according to the original terms of the receivable. Significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, receivership, or liquidation and default in payments are indicators that the asset is impaired. The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the original effective interest rate. For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in the surplus or deficit. When the receivable is uncollectible, it is written-off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (that is, not past due). Impairment in term deposits are recognised directly against the instrument's carrying amount.

Financial assets at fair value through other comprehensive revenue and expense

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered objective evidence of impairment.

For debt investments, significant financial difficulties of the debtor, probability that the debtor will enter into bankruptcy, and default in payments are objective indicators that the asset is impaired.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in the surplus or deficit) recognised in other comprehensive revenue and

expense is reclassified from equity to the surplus or deficit.

Equity instrument impairment losses recognised in the surplus or deficit are not reversed through the surplus or deficit.

If in a subsequent period the fair value of a debt instrument increases and the increase can be objectively related to an event occurring after the impairment loss was recognised, the impairment loss is reversed in the surplus or deficit.

Inventories

Inventories held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at cost (using the FIFO method), adjusted, when applicable, for any loss of service potential.

Inventories acquired through non-exchange transactions are measured at fair value at the date of acquisition.

Inventories held for use in the provision of goods and services on a commercial basis are valued at the lower of cost (using the FIFO method) and net realisable value.

The amount of any write-down for the loss of service potential or from cost to net realisable value is recognised in the surplus or deficit in the period of the write-down.

Property, Plant and Equipment

Items of property, plant and equipment are stated at historical or deemed cost, less accumulated depreciation and impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Additions

The cost of an item of property, plant and equipment is recognised as an asset only when it is probable that service potential associated with the item will flow to the Trust and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is initially recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value when control over the asset is obtained.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are presented net in the surplus or deficit.

Work in Progress

All assets constructed by Trust are initially recorded as work in progress. Work in progress is recognised at cost less impairment and it is not depreciated. Upon completion, these assets are transferred to their relevant asset class and depreciation commences.

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that service potential associated with the item will flow to the Trust and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant, and equipment are recognised as an expense as they are incurred.

(a) Furniture, Equipment and Exhibits

Furniture, equipment and exhibits (excluding art and heritage collections) are valued at cost less accumulated depreciation and impairment losses.

Depreciation

Assets are depreciated on a straight-line basis at rates that will write off their cost less any estimated residual value over the expected useful life of the asset. The useful lives of major classes of assets have been estimated as follows:

Computer Hardware	1 to 5 years
Exhibitions	2 to 10 years
Furniture & Fittings	4 to 10 years
Leasehold Improvements	4 to 10 years
Office Equipment	4 to 10 years
Plant and Equipment	4 to 20 years

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

(b) Collection Assets

As the Heritage Collection and Art Collection assets are intended to have an indefinite life, they are held in trust in perpetuity for the benefit of the public.

The Heritage Collection and Art Collection have not been depreciated, as it is the Trust’s policy to maintain the collections in their current state, in accordance with the Trust’s Collection Policies.

All additions to the Heritage and Art Collection are recorded at cost. These additions will be revalued in accordance with the Trust’s Valuation Policy. Donated objects are recorded at fair value, or depreciated replacement cost, or nil value if considered unrealisable or irreplaceable.

Custodial Collection Assets are objects within the Heritage and Art Collections not formally owned by the Trust, where the Trust has assumed all the rights and obligations of ownership. Within the Heritage Collection this is limited to items on loan for an indefinite period, excluding works on loan from other Museums and Cultural organisations. In relation to the Art Collection, the nature of artworks and anecdotal evidence suggests that there is a high likelihood of request for return of loaned assets, irrespective of the loan period, therefore only items on loan from the Te Manawa Art Society Inc. are recognised as custodial assets. These assets are held and maintained by the Trust by agreement with the owners.

Revaluation

The Art Collection assets are revalued to fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Art + Object Auckland as at 30 January 2018. Trust’s policy is to revalue the Art Collection assets every three years.

The Heritage Collections assets are revalued to fair value as determined from market-based evidence by an independent valuer. The most recent valuation was performed by Webb’s Auckland as at 30 June 2015. Trust’s policy is to revalue the Heritage Collection assets every four years to ensure that their carrying amount does not differ materially from fair value.

All other asset classes are carried at depreciated historical cost.

Accounting for Revaluations

The results of revaluing are credited or debited to an asset revaluation reserve. Where this results in a debit balance in the asset revaluation reserve, this balance is charged to the surplus or deficit. Any subsequent increase on revaluation that off-sets a previous decrease in value recognised in a previous year surplus or deficit, will be recognised first in the surplus or deficit up to the amount previously expensed, and then credited to the revaluation reserve.

Intangible Assets

Recognition and measurement

Intangible assets are initially measured at cost, except for Intangible assets acquired through non-exchange transactions (measured at fair value).

All of the Trust’s intangible assets are subsequently measured in accordance with the cost model, being cost (or fair value for items acquired through non-exchange transactions) less accumulated amortisation and impairment, except for the items which are not amortised and instead tested for impairment such as Intangible assets with indefinite useful lives, or not yet available for use. The Trust has no intangible assets with indefinite useful lives.

Software acquisition and development

Acquired computer software licenses are capitalised on the basis of the costs incurred to acquire and bring to use the specific software.

Costs that are directly associated with the development of software for internal use are recognised as an intangible asset. Direct costs include the software development employee costs and an appropriate portion of relevant overheads.

Staff training costs are recognised in the surplus or deficit when incurred.

Costs associated with maintaining computer software are recognised as an expense when incurred.

Costs associated with development and maintenance of the Trust’s website are recognised as an expense when incurred.

Subsequent expenditure

Subsequent expenditure is capitalised only when it increases the future economic benefits embodied in the specific asset to which it relates. All other expenditure, including expenditure on internally generated goodwill and brands, is recognised in surplus or deficit as incurred.

Amortisation

Amortisation is recognised in surplus or deficit on a straight-line basis over the estimated useful lives of each amortisable intangible asset. Amortisation begins when the asset is available for use and ceases at the date that the asset is disposed of.

The estimated useful lives are as follows:

Software	1 to 7 years
Website	3 to 5 years

Amortisation methods, useful lives and residual values are reviewed at each reporting date and adjusted if appropriate.

Impairment of property, plant and equipment and intangible assets

For the purpose of impairment of Property, plant and equipment and intangible assets, which are carried at cost less accumulated depreciation and impairment losses, the Trust classifies its items of property plant and equipment and intangibles as non-cash generating assets, as these are not held with the primary objective of generating a commercial return, but rather for service delivery purposes and to deliver to Trust's public benefit objectives. Property, plant, and equipment and intangible assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use for non-cash-generating assets

For Trust's non-cash generating assets, value in use is determined based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

Value in use for cash-generating assets

Cash-generating assets are those assets that are held with the primary objective of generating a commercial return. The value in use for cash-generating assets is the present value of expected future cash flows. The Trust does not currently hold property plant and equipment and intangible assets in this category.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written-down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit. The reversal of an impairment loss is recognised in the surplus or deficit.

For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to other comprehensive revenue and expense and increases the asset revaluation reserve for that class of asset. However, to the extent that an impairment loss for that class of asset was previously recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit.

Creditors and Other Payables

Creditors and other payables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method.

Borrowings

Borrowings are initially recognised at their fair value plus transaction costs, if any. After initial recognition, all borrowings

are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless the Trust has an unconditional right to defer settlement of the liability for at least 12 months after balance date or if the borrowings are not expected to be settled within 12 months of balance date.

Employee Entitlements

Short-term employee entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned to, but not yet taken at balance date. Sick leave has not been included, as the amount of accumulated sick leave that is anticipated to be taken in future periods is not considered to be material.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised in 'finance costs'.

Foreign currency transactions

Foreign currency transactions (including those subject to forward foreign exchange contracts) are translated into NZ\$ (the functional currency) using the spot exchange rate at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the surplus or deficit.

Goods and Services Tax (GST)

All items in the financial statements are stated exclusive of Goods and Services Tax (GST), except for trade receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

Income Tax

The Trust is exempt from Income Tax by virtue of its charitable status.

Equity

Equity is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into the following components.

- Trust's contributed capital;
- Retained earnings;
- Restricted reserves;
- Collections revaluation reserve;

Restricted reserves

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by the Trust.

Restricted reserves include those subject to specific conditions accepted as binding by the Trust and which may not be revised by the Trust without reference to the Courts or a third party (i.e. endowment funds). Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

Also included in restricted reserves are reserves restricted by Trust's decision. The Trust may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of the Trust.

Budget figures

The budget figures are derived from the statement of intent as approved by the Board at the beginning of the financial year. The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by the Board of Trustees in preparing these financial statements

Critical Accounting Estimates and Assumptions

In preparing these financial statements, the Trust has made estimates and assumptions concerning the future. These estimates and assumptions may differ from subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Property, Plant and Equipment Useful Lives and Residual Values

The Trust reviews the useful lives and residual values of its property, plant and equipment annually. Assessing the appropriateness of useful life and residual value estimates of property, plant and equipment requires the Trust to consider a number of factors including the physical condition of the asset, expected period of use of the asset by the Trust, and expected disposal proceeds from the future sale of the asset.

An incorrect estimate of the useful life or residual value will impact on the depreciable amount of an asset, therefore impacting on the depreciation expense recognised in the surplus or deficit and the carrying amount of the asset in the statement of financial position. The Trust minimises the risk of this estimation uncertainty by:

- physical inspection of assets;
- asset replacement programmes;
- review of second hand market prices for similar assets; and
- analysis of prior asset sales.

The Trust has not made significant changes to past assumptions concerning useful lives and residual values.

Critical Judgements in applying the Trust's accounting policies

There have been no specific areas requiring management or Trustees to exercise critical judgement in applying the Trust's accounting policies for the period ended 30 June 2018.

2: SUMMARY OF OPERATING EXPENSES BY ACTIVITY

	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Assets & Systems:			
Employees' Costs	464,664	513,206	463,219
Other Operating Costs:			
Collection	82,764	79,330	62,355
Facilities	309,881	327,183	313,023
Corporate Services	143,238	124,134	133,575
	1,000,547	1,043,853	972,172
Concepts & Engagement:			
Employees' Costs	626,645	533,849	482,078
Exhibitions Operating Costs	248,866	307,304	642,005
	875,511	841,153	1,124,083
People & Partnerships:			
Employees' Costs	688,694	641,310	627,859
Other Operating Costs:			
- Education	20,271	16,050	42,424
- Public Programmes and Events	76,829	40,200	94,729
- Communications/Advertising	87,366	73,360	137,684
- Sponsorship	12,000	6,000	22,538
- Visitors' Host	30,046	34,620	53,166
- Volunteers	1,061	1,150	1,256
	916,267	812,690	979,656
Executive:			
Employees' Costs	514,259	505,961	475,045
Other Operating Costs	236,925	89,210	145,800
	751,184	595,171	620,845
Depreciation/Amortisation	356,128	358,067	334,906
Loss on Disposals of Fixed Assets	-	-	1,960
Impairment of Fixed Assets	30,666	-	-
Total Operating Expenditure	3,930,304	3,650,934	4,033,622

3: OTHER OPERATING REVENUE

	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Other Operating Revenue			
<i>From Exchange Transactions</i>			
Merchandise / Shop	41,878	46,150	74,049
Venue Hire	12,552	14,000	9,180
Sundry Income Public Programmes Events and Activities	8,660	3,600	17,018
Other	42,775	700	3,236
Other Operating Revenue (from Exchange Transactions)	105,865	64,450	103,482
<i>From Non-Exchange Transactions</i>			
Admission Fees	4,520	62,391	314,660
Bequests & Distributions	-	200	500
Community Grants	230,590	-	142,583
Donated Fixed Assets	-	-	2,087
Donations	16,648	20,200	20,199
Education Programme Fees	14,721	29,500	26,255
Sponsorship	35,813	235,000	76,000
Hire of Education Kits	1,316	2,500	1,806
Ministry of Education LEOTC	65,885	82,190	82,190
Public Programmes, Events & Activities	15,453	18,000	18,934
Sponsorship 'In Kind'	-	-	10,000
Touring Revenue	126,444	40,240	124,119
Other	1,527	-	1,494
Other Operating Revenue (from Non-Exchange Transactions)	512,917	490,221	820,826
Total Other Operating Revenue	618,782	554,671	924,308

4. REVENUE CLASSIFICATION IN ACCORDANCE WITH PBE IPSAS:

	ACTUAL		
	2018		
Revenue from:	Non-Exchange Transactions (\$)	Exchange Transactions (\$)	Total Revenue as per Statement of Comprehensive Revenue and Expense (\$)
Palmerston North City Council Operating Grant	3,063,626	-	3,063,626
Manawatu District Council Operating Grant	20,000	-	20,000
Interest Revenue		20,505	20,505
Other Operating Revenue (<i>refer Note 3 above</i>)	512,917	105,865	618,782
Subtotal Operating Revenue	3,596,543	126,370	3,722,913
Revenue from Donated/Custodial Collection Assets			
Recognition of Donated Collection Assets	40,255		40,255
Recognition of Custodial Collection Assets	15,070		15,070
Total Revenue classified as Revenue from:	3,651,868	126,370	3,778,238

	ACTUAL		
	2017		
Revenue from:	Non-Exchange Transactions (\$)	Exchange Transactions (\$)	Total Revenue as per Statement of Comprehensive Revenue and Expense (\$)
Palmerston North City Council Operating Grant	3,003,555		3,003,555
Manawatu District Council Operating Grant	20,000		20,000
Interest Revenue		27,407	27,407
Other Operating Revenue (<i>refer Note 3 above</i>)	820,826	103,483	924,309
Subtotal Operating Revenue	3,844,381	130,890	3,975,271
Revenue from Donated/Custodial Collection Assets			
Recognition of Donated Collection Assets	7,700		7,700
Recognition of Custodial Collection Assets	-		-
Total Revenue classified as Revenue from:	3,852,081	130,890	3,982,971

5. EMPLOYEE EXPENSES

	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Salaries and Wages	2,250,533	2,121,047	1,990,903
Employer Contributions to Kiwisaver	49,271	63,779	46,198
Employee Entitlements Increase / (Decrease)	(5,543)	9,500	11,100
Total Employee Expenses	2,294,261	2,194,326	2,048,201

6. OTHER OPERATING EXPENSES

	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Fees to Audit New Zealand for audit of financial statements	28,626	28,840	26,821
ACC	7,383	7,500	8,092
Advertising & Promotion	80,708	66,550	130,141
Collection Revaluation Fees	3,400	5,000	600
Computer & IT Support	46,187	48,320	43,508
Communication/Social Media	13,451	12,010	23,444
Contractors	264,566	44,320	312,312
Cost of Sales - Merchandise	20,974	24,000	40,830
Freight	24,517	8,824	114,217
Hire fees - Exhibitions	26,698	90,714	176,432
Impairment of Receivables	-	-	-
Insurance - Material Damage	18,885	20,764	21,130
Insurance - Collections	37,445	37,000	36,487
Inventory Write Down	-	-	-
Legal Fees	7,339	-	4,354
Loss/Gain on Foreign Exchange Transactions	-	-	1,363
Materials/Consumables	60,284	206,150	122,386
Occupancy Costs	232,453	246,813	228,920
Repairs & Maintenance	28,147	26,644	40,466
Subscriptions	18,349	16,500	17,600
Training & Travel	27,505	25,100	45,961
Trust Board Remuneration	21,718	20,977	15,086
Trust Board Expenses	5,754	4,000	5,598
Operating Leases	55,738	55,738	55,738
Other Operating Expenses	219,121	102,778	177,015
Total Other Operating Expenses	1,249,248	1,098,542	1,648,501

7. DEPRECIATION AND AMORTISATION

	Actual 2018 (\$)	Budget 2018 (\$)	Actual 2017 (\$)
Depreciation expense	348,831	348,362	327,506
Amortisation expense	7,297	9,705	7,400
Total Depreciation and Amortisation	356,128	358,067	334,906

8. EQUITY

	2018 (\$)	2017 (\$)
Contributed Capital		
Balance at Beginning of Year	145,565	145,565
Capital Contribution	-	-
Balance at End of Year	145,565	145,565
Retained Earnings		
Balance at Beginning of Year	10,636,557	10,535,826
Net Surplus/(Deficit) for the year	(155,843)	(52,446)
Transfers to Retained Earnings from:		
Exhibition Development Reserve	24,150	139,175
Collection Development Fund	5,683	52,000
Collection Revaluation Reserve on disposal	3,776	1,668
Transfers from Retained Earnings to:		
Endowment Fund	-	-
Collection Development Fund	-	(6,469)
Historic Building Maintenance Reserve	-	-
Exhibition Development Reserve	(62,095)	(33,197)
Balance at End of Year	10,452,229	10,636,557
Revaluation Reserve - Heritage Collection		
Balance at Beginning of Year	1,420,040	1,420,094
Revaluation Reserve on disposals	(3,776)	(54)
Revaluation of Collection Assets	-	-
Balance at End of Year	1,416,264	1,420,040
Revaluation Reserve - Art Collection		
Balance at Beginning of Year	3,975,584	3,977,199
Revaluation Reserve on disposals	-	(1,614)
Revaluation of Collection Assets	1,681,342	-
Balance at End of Year	5,656,928	3,975,584
Endowment Fund		
Balance at Beginning of Year	10,873	10,873
Transfer from Retained Earnings	-	-
Balance at End of Year	10,873	10,873
Collection Development Fund		
Balance at Beginning of Year	30,930	76,461
Transfer from Retained Earnings	(5,686)	6,469
Transfer to Retained Earnings	-	(52,000)
Balance at End of Year	25,247	30,930
Historic Building Maintenance Reserve		
Balance at Beginning of Year	19,081	19,081
Transfer to Retained Earnings	-	-
Balance at End of Year	19,081	19,081
Exhibition Development Reserve		
Balance at Beginning of Year	131,023	237,001
Transfer from Retained Earnings	62,095	33,197
Transfer to Retained Earnings	(24,150)	(139,175)
Balance at End of Year	168,968	131,023
Total Reserves	7,297,358	5,587,532
Total Equity	17,895,152	16,369,654

9. CASH AND CASH EQUIVALENTS

	2018 (\$)	2017 (\$)
Cash at bank and on hand	84,193	49,987
Short Term Investments with maturity up to 90 days	269,492	541,361
Total Cash and Cash Equivalents	353,685	591,347

The carrying value of cash at bank and short -term deposits with maturities less than three months approximates their fair value. The weighted average of interest rate applicable to cash and cash equivalents is 2.02% (2017: 2.54%)

There are no restrictions over any cash and cash equivalents held by the Trust.

10. RECEIVABLES FROM NON-EXCHANGE TRANSACTIONS

	2018 (\$)	2017 (\$)
Non - Exchange Receivables	37,093	38,533
Related Party Receivables	-	-
Provision for Doubtful Debts	-	-
Accrued Revenue	-	3,666
Total Receivables from Non-Exchange Transactions	37,093	42,199

11. RECEIVABLES FROM EXCHANGE TRANSACTIONS

	2018 (\$)	2017 (\$)
Trade Receivables		
Related Party Receivables (Note 22)	1,161	4,763
Interest Receivable	-	5,460
	2,964	5,460
Receivables from Exchange Transactions	4,125	15,683

Fair Value: The carrying value of Receivables from Exchange transactions approximates their fair value.

Impairment: Receivables written off during the period were \$nil (2017: \$nil).

12. SHORT TERM INVESTMENTS

	2018 (\$)	2017 (\$)
Term deposit with maturity less than 12 months	317,275	305,236
	317,275	305,236

The carrying value of the short -term deposit approximates its fair value.

The term deposit has a six months maturity and the weighted average of interest rate applicable to short term deposit is 3.45 % (2017: 3.2%)

13. INVENTORIES

	2018 (\$)	2017 (\$)
Commercial Inventories – Items held for resale	52,526	36,413
Total Inventories	52,526	36,413

There was no item of inventory written down during the period (2017: Nil).

There were no reversals of previously written down inventory items (2017:\$nil).

There are no items of inventory pledged as security.

14. PAYABLES UNDER EXCHANGE TRANSACTIONS

	2018 (\$)	2017 (\$)
Trade Creditors	81,502	57,450
Related Party Payables (Note 22)	12,715	10,999
Accrued Expenses	44,287	42,097
GST Payable	44,193	51,844
Other Payables	44,766	44,186
Revenue in advance (venue hire)	110	3,043
Total Payables under Exchange Transactions	227,573	209,621

As at 30 June 2018, there is a credit card facility in place with Westpac for a limit of \$10,000 (2017: limit of \$10,000).

Creditors and other payables are non-interest bearing and are normally settled on 30-day terms.

Therefore, the carrying value of creditors and other payables approximates their fair value.

15. DEFERRED NON - EXCHANGE REVENUE

	2018 (\$)	2017 (\$)
Revenue Received in Advance	45,710	4,067
Total Deferred Non -Exchange Revenue	45,710	4,067

16. EMPLOYEE BENEFIT LIABILITIES

	2018 (\$)	2017 (\$)
Current Portion		
Accrued Salaries and Wages	38,831	37,998
Annual Leave	153,376	155,216
Long Service Leave	3,412	5,769
Total Current Portion of Employee Benefit Liabilities	195,619	198,983
Non-Current Portion		
Long Service Leave	3,266	4,612
Total Employee Benefit Liabilities	198,885	203,595

17. INTANGIBLE ASSET

	Website (\$)	Software (\$)	Work in Progress (\$)	Total (\$)
Cost				
At 1 July 2016	10,000	77,906	-	87,906
Additions - Purchased	-	18,697	-	18,697
Disposals/Work in Progress transferred to Intangible Assets	-	-	-	-
At 30 June 2017	10,000	96,603	-	106,603
Additions - Purchased	-	1,771	-	1,771
Disposals/Work in Progress transferred to Intangible Assets	-	-	-	-
At 30 June 2018	10,000	98,374	-	108,374
less Accumulated Amortisation and Impairment Losses				
At 1 July 2016	2,667	68,087	-	70,754
Amortisation Expense	2,000	5,400	-	7,400
Impairment	-	-	-	-
Accumulated Amortisation on Disposals	-	-	-	-
At 30 June 2017	4,667	73,487	-	78,154
Amortisation Expense	2,000	5,297	-	7,297
Impairment	-	-	-	-
Accumulated Amortisation on Disposals	-	-	-	-
At 30 June 2018	6,667	78,784	-	85,451
Carrying Amounts				
As at 30 June 2016 and 1 July 2017	5,333	23,116	-	28,449
As at 30 June 2018	3,333	19,590	-	22,923

There is no work in progress at balance date (2017: \$nil). There are no intangible assets pledged as security over the Trust's liabilities (2017: \$nil).

18. PROPERTY, PLANT AND EQUIPMENT

	Computer Hardware (\$)	Exhibitions (\$)	Furniture & Fittings (\$)	Leasehold Improvement (\$)	Office Equipment (\$)	Plant & Equipment (\$)	Work in Progress (\$)	Total (\$)
Cost								
At 1 July 2016	123,775	1,814,795	407,918	376,013	23,280	507,719	34,245	3,287,745
Additions	6,660	158,952	28,239	36,565	-	93,862	180,639	504,917
Disposals/Work in Progress transferred to Property Plant & Equipment	(8,638)	(12,915)	(462)	-	-	(4,197)	(214,884)	(241,096)
At 30 June 2017	121,797	1,960,832	433,695	412,578	23,280	597,384	-	3,551,566
Additions	14,394	81,375	42,915	-	-	172,038	37,000	347,723
Disposals/Work in Progress transferred to Property Plant & Equipment	(2,400)	(28,445)	-	-	-	(66,745)	-	(97,590)
At 30 June 2018	133,791	2,013,762	478,610	412,578	23,280	702,678	37,000	3,801,699
Less Accumulated Depreciation and Impairment Losses								
At 1 July 2016	97,544	1,126,602	338,267	266,417	22,932	353,432	-	2,205,194
Depreciation charge for the year	12,564	228,452	19,318	24,134	126	42,912	-	327,506
Impairment	-	-	-	-	-	-	-	-
Accumulated depreciation on disposals	(8,639)	(11,480)	235	-	-	(4,197)	-	(24,081)
At 30 June 2017	101,469	1,343,574	357,820	290,551	23,058	392,147	-	2,508,619
Depreciation charge for the year	15,264	234,249	24,664	22,746	126	51,781	-	348,831
Impairment	-	18,925	-	-	-	11,742	-	30,667
Accumulated depreciation on disposals	(2,400)	(28,445)	-	-	-	(66,745)	-	(97,590)
At 30 June 2018	114,334	1,568,304	382,484	313,297	23,184	388,925	-	2,790,529
Carrying Amounts								
As at 30 June 2017 and 1 July 2017	20,328	617,258	77,875	122,027	222	205,237	-	1,042,947
As at 30 June 2018	19,458	445,458	96,126	99,281	96	313,753	37,000	1,011,170

Work in progress at balance date - Security Upgrade \$37,000 (2017: \$nil).

No items of Property, Plant and Equipment are pledged as security as at 30 June 2018 (2017: \$nil).

19. COLLECTION ASSETS						
	Opening Balance		Donated/ Custodial Collection			Closing Balance
30 June 2018	1-Jul-17	Acquisitions	Assets	Revaluations	Deaccessions	30-Jun-18
Art						
Owned	3,670,259	55,509	38,174	584,181	-	4,348,123
Custodial	5,780,714		15,070	1,097,160	-	6,892,944
Total Art	9,450,973	55,509	53,244	1,681,341	-	11,241,067
Heritage						
Owned	3,820,770	174	2,081	-	(1)	3,823,024
Custodial	1,376,042	-	-	-	(3,776)	1,372,266
Total Heritage	5,196,812	174	2,081	-	(3,777)	5,195,291
Total Collection Assets	14,647,785	55,683	55,325	1,681,341	(3,777)	16,436,358
Owned Collection Assets						8,171,147
Custodial Collection Assets						8,265,211
Total Collection Assets 30 June 2018						16,436,358
	Opening Balance		Donated collection			Closing Balance
30 June 2017	1 July 2016	Acquisitions	Assets	Revaluations	Deaccessions	30 June 2017
Art						
Owned	3,577,111	94,887		-	(1,739)	3,670,259
Custodial	5,780,714	-	-	-	-	5,780,714
Total Art	9,357,825	94,887	-	-	(1,739)	9,450,973
Heritage						
Owned	3,811,931	1,144	7,700	-	(5)	3,820,770
Custodial	1,376,092				(50)	1,376,042
Total Heritage	5,188,023	1,144	7,700	-	(55)	5,196,812
Total Collection Assets 30 June 2017	14,545,848	96,031	7,700	-	(1,794)	14,647,785
Owned Collection Assets						7,491,029
Custodial Collection Assets						7,156,756
Total Collection Assets						14,647,785

Valuation

Heritage Collection

The Trust's policy is to revalue the heritage collection every four years. The owned and custodial heritage collections were independently valued at 30 June 2015 at \$3,777,513 for the owned heritage collection and respectively at \$1,376,020 for the custodial heritage collection. The revaluation was undertaken by Webb's Auckland. The collection was valued based on fair value at the date of revaluation, by reference to price in an active market.

Art Collection

The Trust's policy is to revalue the art collection assets every three years. The owned and custodial art collections were independently valued at 30 January 2018 at \$4,348,123 for the owned art collection and respectively at \$6,892,944 for the custodial art collection. The revaluation was undertaken by Art+ Object Auckland. The collection was valued based on fair value at the date of revaluation, by reference to price in an active market.

No Collection assets are pledged as security as at 30 June 2018(2017: \$nil).

20. COMMITMENTS

Lease of the premises from the Council – Period of Agreement

The Trust has a contract with Palmerston North City Council to lease the premises in which its activities are situated, effectively on a rent-free basis.

The term of the lease has been renewed for a period of nine years, starting with 1 July 2009, with a variation to allow sub-leasing to New Zealand Rugby Museum subject to Palmerston North City Council consent.

This has been renewed for a further 9 years starting 1 July 2018.

Operating Leases with Palmerston North City Council

	2018 (\$)	2017 (\$)
Within 1 year	13,628	123,377
Within 1 – 2 years	5,678	13,628
Within 2 – 5 years	-	5,678
	19,306	142,683

Capital Commitments

Capital expenditure contracted for at balance date but not yet incurred for property, plant and equipment:

	2018 (\$)	2017 (\$)
	30,025	2,628

Capital commitments represent capital expenditure contracted for at balance date but not yet incurred.

21. CONTINGENCIES

The Trust Board has received claims for compensation from ex-employees over an employment issue and is working through dispute resolution processes. Any final liability arising from this matter is unable to be estimated or provided for at the date of this report. (2017: \$nil).

22. RELATED PARTY TRANSACTIONS

(i) Controlling Entity

The Trust is a Council Controlled Organisation, controlled by Palmerston North City Council (PNCC).

Te Manawa Museums Trust is a Council Controlled Organisation as defined in the Local Government Act 2002, accountable to the Palmerston North City Council. Under the Trust Deed the Board shall consist of not less than five or more than nine Trustees, of which Council may appoint up to five, Tangata Whenua may appoint up to two and the Board may co-opt up to two.

	2018 (\$)	2017 (\$)
Transaction carried out with PNCC are as follows:		
Received from PNCC		
Operating Grant	3,063,626	3,003,555
Waitangi Day Grant	25,000	21,000
TM 2025 Funding	40,000	-
Other Services	720	5,525
Purchased from PNCC		
Water Rates	1,858	1,265
1/3 Share of Falling Waters Sculpture	20,000	-
Rental Vehicles	23,938	23,938
Hosting of Vernon Systems	5,000	5,000
Computer Support	21,000	21,000
Internet Usage	3,000	3,000
Telephone Support	31,800	31,800
Annual Administration charge	5,000	5,000
Assets Purchased (3 Laptops)	6,490	-
Other Services	30,840	24,096
	<u>148,927</u>	<u>113,834</u>
Owing to PNCC at 30 June	12,715	10,999
Owing from PNCC at 30 June	-	314

Disclosure of arms length transactions

PBE IPSAS 20 only requires disclosure for transactions that are not at arms length. Te Manawa has made extra disclosures for the sake of transparency. Water Rates are paid at market rates and are disclosed for transparency purposes.

SLA agreement for the provision of IT services

While Te Manawa pays for this service (\$29k p/a), Te Manawa cannot establish that it was paid at arms length given that the service was provided due to the parent/CCO relationship, e.g. Te Manawa did not go out to the market to tender for the service.

In addition to the above transactions, the premises occupied by The Trust are owned by Palmerston North City Council and effectively provided by Palmerston North City Council as an additional grant, the market value of this Grant/Rent is \$1,094,233 as stated in the lease agreement. In addition, PNCC provides human resources advisory services free of charge to Te Manawa with a market price of \$24,000.

(ii) Key Management Personnel

The Trust classifies its key management personnel into:

- Trustees in the Board of Trustees as the governing body
- Chief Executive and his advisors, as members of the Leadership Team

The Trustees are paid honoraria for each Board of Trustees meeting attended during the period.

Members of the Leadership Team are employed as employees of the Trust, on normal employment terms.

The aggregate level of remuneration paid and number of persons (measured in "people" for the Trustees and "full time equivalent" (FTE's) for the members of the Leadership Team in each class of key management personnel is presented on page 76

	2018		2017	
	Remuneration	Number of Persons	Remuneration	Number of Persons
Trustees	21,633	7*	15,086	7*
Leadership Team	467,740	4.54FTE's	435,561	4.25 FTE's
Total Key Management Personnel Compensation	489,373		450,647	

* Due to the difficulty in determining the full-time equivalent for Trustees, the figure is taken as the number of Trustees. The full-time equivalent for the Leadership Team is determined on the basis of a 40-hour working week.

(iii) Other Related Parties

Related Parties	Goods/Services provided	Market Value of Goods/Services
Museum Aotearoa Board (Andy Lowe - CEO of Te Manawa Museums Trust and Board Member of Museum Aotearoa)	- Nil (2016/17: free venue hire)	\$nil (2016/17 \$1,085)
Active Minds Aotearoa Inc. (2016/2017 year only: Andy Lowe - CEO of Te Manawa Museums Trust and Board Member of Active Minds Aotearoa Inc.)	(2016/17: free venue hire)	(2016/17: \$1,475)
S+ART	- Te Manawa provides Treasury and Secretary Services to S+ART free of charge, and free venue hire (2016/17 Free Secretary Services & Venue Hire)	\$1,933 (2016/17: \$2,250)
The Science Centre Inc. (Geoffrey Jameson - Trustee of Te Manawa Museums Trust and member of The Council of Science Centre Inc.)	- Free venue hire (2016/17: free venue hire)	\$1,573 (2016/17: \$2,250)
Palmerston North Airport (Palmerston North City Council controls both Te Manawa Museums Trust and Palmerston North Airport)	(2016/17 Free Advertising for the <i>Dinosaur Encounters</i> exhibition)	Nil (2016/17 \$10 000)
Central Government Development Agency (CEDA) (John Fowke - Te Manawa Museums Trust Board Chair and Trustee of CEDA)	- Free venue hire (2016/17: Nil)	\$2,140 (2016/17: \$nil)
Reel Earth Environment Film Trust (Andy Lowe - CEO of Te Manawa Museums Trust and Committee Member of Reel Earth Film Trust.)	- Free venue hire (2016/17: nil)	\$2,210 (2016/17: \$nil)

23. EVENTS AFTER THE BALANCE SHEET DATE

There were no significant events after the balance sheet date.

24. CATEGORIES OF FINANCIAL ASSETS AND LIABILITIES

The carrying amounts of financial assets and liabilities are as follows:

	2018 (\$)	2017 (\$)
Loans and Receivables:		
Cash and Cash Equivalents (Note 9)	353,685	591,347
Debtors and Other Receivables (Note 10 & 11)	41,217	57,882
Short term deposits (Note 12)	317,275	305,236
Total Loans and Receivables	712,177	954,465
Financial Liabilities Measured at Amortised Cost:		
Creditors and Other Payables (Note 14)	227,463	206,577
Total Financial Liabilities Measured at Amortised Costs	227,463	206,577

25. FUNDING FROM COMMUNITY ORGANISATIONS

Te Manawa is grateful to the following organisations which have contributed with funding for various projects:

Grantor/Donor:	2018 (\$)	2017 (\$)
Central Energy Trust (\$152k spent 2017/18, \$23k 20018/19)	\$175,000	\$44,280
The Lotteries Board	\$32,700	\$10,000
IHC Foundation(spans two years Nov17 - Dec 18)	\$20,000	
UCOL	\$20,000	
Computer Care	\$5,000	
Private Donation	\$20,000	
Forsyth Barr	\$3,000	
Earl Trust	\$890	
Copthorne Hotel	\$663	
Eastern & Central Community Trust		\$4,000
Infinity Foundation Limited		\$2,000
Lion Foundation		\$20,000
Mainland Foundation		\$10,000
Pub Charity Limited		\$5,000

26. CAPITAL MANAGEMENT

The Trust's capital is its equity, which comprises Trust capital and retained surpluses. Equity is represented by net assets.

The Trust Deed requires the Board of Trustees to manage its revenues, expenses, assets, liabilities, investments, and general financial dealings prudently. The Trust's equity is largely managed as a by-product of managing revenue, expenses, assets, liabilities, investments and general financial dealings. There were no externally imposed capital requirements during the period (2017: \$nil).

The objective of managing the Trust's equity is to ensure the Trust effectively achieves its objectives and purpose, whilst remaining a going concern.

27. EXPLANATION OF MAJOR VARIANCES AGAINST BUDGET

Explanations for major variations from the Trust's budgeted figures in the 30 June 2018 Statement of Intent are as follows:

Statement of Comprehensive Revenue and Expense

The net deficit for the year is mostly due to restructuring costs and the write-off of obsolete assets.

Revenue

Council operating grant is \$18,021 above budget due to Council approving the increase to the operating after the Te Manawa budget was finalised. Te Manawa has received \$20,000 operational grant from Manawatu District Council during the year, which has not been included initially in the budget.

Other Operating Revenue

There has been a significant increase in Other Operating Revenue of \$618,782 compared to a budget of \$554,671. Note (3) separates this into Exchange and Non Exchange Revenue.

Exchange Revenue

There has been a significant increase in Exchange Revenue of \$105,864 compared to a budget of \$64,450.

Events such as After Dark, Quiz Nights, Leggo Classes, while having no budgeted income raised \$5,983. Birthday parties with a budget of \$3,600, raised \$2,677.

A grant of \$40,000 was received from for TM2025 Project, this was not captured in the budget. A conservative \$700 was expected from APN Outdoor signage, \$2,775 was received.

Non Exchange Revenue

The total of Non Exchange Revenue was \$512,917 vs Budget of \$490,221. This was made-up of overs and unders - see below.

Admission fees did not realise the budgeted figure, due to lower than expected visitors to the Topp Twins Exhibition and to the postponement of The Secrets of Mona Lisa Exhibition to the 2018/19 financial year

Community Grants not captured in the budget were, a grant of \$152,000 was received from CET for the Security Camera upgrade, \$32,700 from Lotteries for the Topp Twin's Touring Exhibition, \$25,000 from PNCC for Waitangi day, \$890 from the Earl Trust for the Robomaster Licence and \$20,000 private donation was received for the Carousel (Santa's Cave).

Education Programmes Fees were below budget by \$14,779 (EOTC and Outreach) provided less income than expected, however Holiday Programmes slightly more.

Sponsorship is project based. The budget was set at \$235,000, to include The Secrets of Mona Lisa Exhibition, which was postponed. Sponsorship of \$5,000 was received from Computer Care for Cosmodome, UCOL as per MOU and IHC gave \$20,000, for the NOA Programme. This spans two financial years \$10k in each year.

Ministry of Education (MoE) LEOTC Grant was below the budget figure of \$82,190 by \$16,305. The MoE changed procurement procedures from Triennial to Annual, with different subjects being offered each year. The change was after the budget was set.

The Sunlight and Topp Twins Touring Exhibitions were a great success exceeding their budget by \$86,204.

Expense

Operating expenditure, while being \$103,318 less than last year, is \$279,368 more than the budget of \$3,650,936.

There has been a significant increase in employee expenses actual \$2,294,261 vs budget \$2,197,326

This is mainly due to the cost of redundancies in December.

Contractors

There is a significant variance in the contractors budget actual \$264,566 vs budget \$44,320.

As part of the restructure Te Manawa is contracting technical labour on an as needed basis for the installation & de-installation of Exhibitions. Te Manawa has also contracted Fundraisers, Project Managers, Concept Developers, for TM2025.

Exhibitions included Mirror Magic, Topp Twins & Sunlight Touring, Santa's Cave, Summer Haze, Eric Brew Exhibition, NOA, Te Mahi & Brick Flicks. Art Restoration is always provided on a contractual basis. This year two art restorations went over budget by \$8,400.

A new position (.2FTE) of Health & Safety Officer has been created and is currently filled on a Contract Basis.

While Te Manawa considers the needs of the future redevelopment e.g. TM2025, the position of Assets & Systems Leader is being filled on a contract basis.

Freight

The overall over spend in Freight Expense Actual \$24,517 vs Budget \$8,824, was because The cost of Freight Mirror Magic and Topp Twins, \$13,687 had not corresponding budget. The cost of Art freight was over budget by \$3305, where as general freight was under budget by \$1,103.

Hire fees

Hire fees Actual \$26,698 vs Budget \$90,714. Hire fees is the money paid to Hire Exhibitions. As The Secrets of Mona Lisa was postponed until July 2018, the corresponding planned expenditure did not happen. Any monies Paid has been coded to prepayments.

Materials And Consumables

Materials and Consumables underspent the budget of \$206,150, by \$145,866. Savings in Exhibitions due to the transfer of Mona Lisa Exhibition to 2018/19 were offset in part by higher costs in Touring Exhibitions (Topp Twins) & use of contractors. TM2025 & Sunlight expenses were, not captured in the Budget although they are partially funded by a grant from PNCC.

Occupancy costs

Occupancy costs Actual \$232,453 vs Budget \$246,813. There were Unders and overs in this category. Energy saved \$25,741. Storage cost of \$7,939 for Touring Exhibitions did not have a budget. Bin and Hygiene expenses overspent by \$3,442.

Other Operating expenses

Other Operating expenses exceeded the budget by \$116,343. This is mainly due to the Concept Planning for TM2025 (a Grant of \$40,000 was received from PNCC), Topp Twins had extra freight charges of \$5,500, HR spend \$3,565 on employment matters with no associated budget and photocopying spent \$7830 over budget.

Impairment of Property Plant and equipment:

The write off assets no longer in use \$30,666 had no budget figure. These were the old Security System, Topp Twins Caravan and Four Square Shop.

Recognition / (Derecognition) of Collection Assets

A significant Art Collection was donated by the Melvin Day (3 Paintings) Estate valued at \$33,913.

Other Comprehensive Revenue and Expense

A revaluation of Te Manawa art collection took place during in 30 January 2018. Te Manawa undertakes the revaluation of its collection items every three years for art and every four years for heritage collection. The previous revaluation took place during 2014/15 financial year for both art and heritage collection. The Heritage valuation will be due in the 2018/19 financial year.

"Fair Value" movements are not budgeted for.

Statement of Changes in Net Assets/Equity

There is an increase in the actual net equity compared to the budget, as a direct result of the increase in value of the Art Collection and higher than budgeted deficits for the year.

Statement of Financial Position

Statement of Financial Position budgets for receivables and payables are set on base numbers, the actual balance can be highly variable depending on the content and timing of scheduled activities.

The most significant movements are:

- increase in receivables in line with an increased revenue, mostly in relation to revenue from Te Manawa branded touring exhibitions.
- Increase in Prepayments due to the deferral to 2018/19, the Secrets of Mona Lisa Exhibition. The payments for this exhibition to June 2018 were \$149,486.
- Short term deposit higher than budget, due to the investment in longer term deposits as there are sufficient funds to meet the short term cash flow commitments/requirements hence more prudent to take advantage of better interest rates in longer term deposits.
- Decrease in intangible assets due to budgeted capital expenditure being allocated to other urgent projects (mainly in the Health & Safety area with the Security upgrade).
- Increase in Property, Plant and Equipment resulted from Topp Twins Touring Exhibition crating and the Security Upgrade in the main building, these Capital items were not budgeted.
- Inventories are higher than budget, in preparation for The Secrets of Mona Lisa Exhibition Sales
- Increase in Collection assets is due to purchases of \$55,683, plus an increase in Valuation of Art Assets of \$1,681,341.
- Intangible Assets are lower than budget, due to The Interactive Software not been purchased.
- Increase in the Employee Benefit Liabilities as a result of an increase in the annual leave provision.
- Provisions relate to employment related claims and these are not budgeted for.
- Employment Benefit liabilities while being \$3,364 less than the previous year, is \$31,619 above the budget figure. This is due to staff not taking as much leave as budgeted.

Statement of Cash Flows

The variances in the Statement of Cash Flow are a direct result of the items mentioned above. It is significant to mention that, the cash and cash equivalent position at year end is below budget mainly due to the increase in operating costs of which \$149,486 is a prepayment for the Secrets of Mona Lisa and \$29,552 is for the TM2025 project.

28. BREACH OF STATUTORY DEADLINE

Schedule 8 Part 3(b) of the Local Government Act 2002 (the Act), requires the Trust to deliver the completed Statement of Intent (SOI) to the Council on or before 30 June each Year.

The Statement of Intent was not filed with Palmerston North City Council by the 30 June 2018.

Schedule 8, Clause 4(a,b) of the Local government Act, the Board may by written notice, modify the SOI at any time. The modified SOI was presented to the Council on Thursday 16 August 2018.



Te Manawa
art science history PALMERSTON NORTH

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